

RULE III.

ADMINISTRATION

- Section 1. (a) Regular meetings of the Board shall be held twice a month at a date, time, and place as determined by the Board, except for a one month recess as determined by the Board. The public shall be notified of all Board meetings pursuant to Section 19.84 Wis. Stats. (Rev. 7/26/01)
- (b) Special meetings may be called at any time at the request of the Chair, upon notice as required by law. Any two members of the Board may call a special meeting with twenty-four (24) hours advance notice to the Executive Director, each member of the Board and the public, subject to Section 19.84 Wis. Stats. (Rev. 7/26/01)
- (c) The Board, upon motion duly made and carried in open session, may meet in closed session under one or more of the exemptions provided for in Section 19.85 Wis. Stats. No one attending any closed meeting, including Board members and those invited or allowed to attend the closed meeting, shall be permitted to record that meeting through the utilization of audiotape, videotape, stenographic reporter or by any other means. (Rev. 5/8/03)
- Section 2. A majority of the members-elect of the Board shall constitute a quorum for the purpose of conducting business and making decisions, provided, however, that pursuant to section 62.50(1h), a 3-member panel of the Board may conduct and decide by majority vote disciplinary appeal trials and citizen complaint trials as described in section 62.50 Wis.Stats. and elsewhere in these Fire and Police Commission rules. (Rev. 7/16/09)
- Section 3. At the last regular meeting of July, the Board shall elect one of its members to act as Chair and one to act as Vice-Chair for a term of one year or until a successor is duly elected. (Rev. 7/26/01)
- Section 4. The Chair may appoint committees, consisting of one or more members, as may be necessary to carry on the business of the Board. (Rev. 7/26/01)
- Section 5. The Executive Director or designee shall attend all meetings and shall record all official actions. (Rev. 7/26/01)
- Section 6. The regular meeting agenda of the Fire and Police Commission shall be as determined by the Chair. (Rev. 7/26/01)

- Section 7. A consent agenda may be presented by the Executive Director as an item on the regular meeting agenda. Items may be removed from the consent agenda upon the request of any one Commissioner. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the regular meeting agenda at the discretion of the Chair. (Rev. 3/3/16)
- Section 8. A duplicate copy of the official minutes of the proceedings of the Board shall be filed with the Legislative Reference Bureau. (Rev. 3/3/16)