



**Milwaukee Police Department**  
Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

**Alfonso Morales**  
Chief of Police

(414) 933-4444

April 23, 2020

Board of Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Administrative Assistant IV (Pay Range 5IN):

SUSAN M. WROBLEWSKI

to the position of Staff Assistant Senior (Pay Range 2IX), in this Department, effective Sunday, May 17, 2020.

On July 22, 2012, Ms. Wroblewski was promoted to an Office Assistant IV assigned to the Medical Section. On March 12, 2017, she was promoted to the Health and Safety Specialist and continued in her assignment in the Medical Section. On May 21, 2017, she was assigned to the Office of the Chief as an Administrative Assistant II. On December 30, 2018, she was promoted to an Administrative Assistant IV and remained assigned to the Office of the Chief. Her training and experience qualifies her for the position. She has been recommended for promotion by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Wroblewski to the position of Staff Assistant Senior.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Alfonso Morales".

ALFONSO MORALES  
CHIEF OF POLICE

AM:cwh  
F&P: 3.18.20 (Cooney)  
C: Payroll Supervisor Santiago

Approved by the BOARD OF FIRE & POLICE COMMISSIONERS:

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Chair  
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Date \_\_\_\_\_

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Executive Director