

## LRB – FISCAL REVIEW SECTION ANALYSIS

FINANCE & PERSONNEL COMMITTEE

ITEM 13, 010937

DECEMBER 19, 2001

ANGELYN WARD

File #010937 is a substitute resolution relative to entering into the 2002 – 2004 Bibliographic Database Services Agreement between the City of Milwaukee, Milwaukee Public Library and the Milwaukee County Federated Library System.

### Background and Discussion

1. The Milwaukee County Federated Library System (MCFLS) was established in 1973 to facilitate the orderly and efficient operation of cooperative public library services throughout Milwaukee County. The Milwaukee Public Library (MPL) has been a member of MCFLS since its formation.
2. In this Bibliographic Database Service Agreement, MPL agrees to provide services related to the development and maintenance of Machine Readable Cataloging ("MARC") for the bibliographic and authority databases of MCFLS.
3. In 2002, MCFLS will pay \$388,145, which is 100% of the total costs to MPL for the provision of cataloging services for MCFLS. The 2002 Adopted Budget provides footnotes for various positions to be funded through MCFLS for these purposes.
4. This agreement is for 3 years. The 2000-2001 agreement was for two years. Prior to 2000, the agreement was annual and part of the Resource Agreement.
5. Although this is a three-year agreement, MPL will provide actual annual costs to the Finance and Personnel Committee for approval, through 2004.
6. MPL has a total of 4 agreements (which include this one) with MCFLS for \$1,841,565 in revenue for 2002, \$35,665 more than the \$1,805,900 recognized by the Comptroller's Office. They include the Resource Agreement at \$1.3 million; the Lease Agreement at \$102,500; Delivery Services Agreement at \$50,920 and Bibliographic Database Agreement at \$388,145.

### Fiscal Impact

1. The 2002 – 2004 Bibliographic Database Services Agreement is \$388,145. This is an 8.7% increase from the 2000 – 2001 agreement of \$356,805. The payment is on a quarterly basis: March 31, June 30, September 30 and December 15
2. The term of this agreement is January 1, 2002 through December 31, 2004.
3. This agreement funds 85% of the following positions: *Librarian III - 3, Copy Cataloging Technician II - 6.*

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