

## 2006 DELIVERY SERVICES CONTRACT

This Agreement effective as of January 1, 2006, by and among the Milwaukee County Federated Library System (hereinafter referred to as the SYSTEM), the City of Milwaukee (hereinafter referred to as the CITY), and the Milwaukee Public Library (hereinafter referred to as MPL).

### I.

#### RECITALS

WHEREAS, the SYSTEM was established to facilitate the cooperative library services in Milwaukee County and a plan to facilitate the orderly and efficient operation of cooperative library services was entered into per a formal Member Agreement with the SYSTEM and the public libraries within Milwaukee County, wherein the SYSTEM shall receive state and federal aid to expend as deemed appropriate in the best interests of its Members, and

WHEREAS, the CITY AND MPL entered into the above-stated Member Agreement for the extension of Library services with the SYSTEM,

and

WHEREAS, the SYSTEM is obligated by the Wisconsin Statutes, regulations and the Member Agreement to provide rapid and regular delivery for participating public libraries, and

WHEREAS, the SYSTEM has entered into a contract with a commercial vendor for the extension of said delivery services to suburban member libraries, and

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WHEREAS, MPL is the only member library that operates from multiple locations, and has provided and continues to provide CITY-funded delivery services to those locations, along with the administrative services related and necessary to it, and

WHEREAS, the SYSTEM desires to utilize the aforementioned MPL delivery system, along with the administrative services related and necessary to it, toward the fulfillment of its state-mandated delivery obligation, and

WHEREAS, the CITY's Common Council adopted Resolution File No. \_\_\_\_\_ on \_\_\_\_\_, 2005 authorizing the MPL Board and the proper City officers to enter into this Agreement and to provide the services in accordance with this Agreement,

NOW, THEREFORE, in consideration of the mutual covenants herein:

## II.

### AGREEMENT

#### A. IT IS AGREED THAT THE SYSTEM SHALL:

1. Designate the MPL as the delivery vendor to its own remote Neighborhood Library sites, and agree that said delivery services shall be administered by MPL staff in accordance with SYSTEM requirements.

2. Provide payment to CITY, in consideration for the services rendered under this Agreement. Said payment and service requirements shall be set forth in Exhibit I. Said cash payment as provided in Exhibit I will be paid in equal quarterly payments no later than March 31, June 30, September 30, and December 15.

B. IT IS AGREED THAT MPL SHALL:

1. Be designated as the delivery vendor to its own remote Neighborhood Library sites, and shall administer said services in accordance with SYSTEM requirements, in consideration for the payments from the SYSTEM.

2. Provide delivery services to its remote Neighborhood Library sites under terms and conditions set forth by the SYSTEM and enumerated in Exhibit I.

3. Comply with all applicable laws relevant to providing the services specified in this Agreement.

C. ALL PARTIES AGREE:

1. That each and every item and condition herein stated in the recitals of this Agreement and in Exhibit I are agreed to by the parties and hereto incorporated.

2. To jointly work toward improved library cooperation in Milwaukee County to insure the satisfaction of state regulations and requirements governing interagency resource sharing and the delivery of library materials between member library locations, and the effective implementation and administration of the Agreement.

3. To thoroughly review the terms, payments and extent of services, included herein, no later than October 1, 2006, and to mutually agree upon any reduction or increases based upon usage, new requirements, changes in state or federal regulations or member needs, private sector and MPL costs for providing like

services, as well as SYSTEM, CITY and MPL financial conditions, acknowledging that the full and equitable funding of all SYSTEM/MPL agreements is a goal toward which both parties are committed to strive.

4. That this Agreement, subject to annual review, may be amended at any time but only by the written agreement of the parties. Such amendments as may be agreed upon to Exhibit I shall be attached to this Agreement describing the level of funding and services of the forthcoming year. The SYSTEM and MPL will renegotiate in a manner acceptable to all the parties, such provisions as necessary in the event subsequent changes evidences a need to amend this Agreement.

5. That one or more waivers by any party of any covenant or condition of this Agreement shall not be construed as a waiver of a subsequent breach of the same or of any other covenant or condition. The consent or approval given by any party with respect to any act by the other party requiring such consent or approval shall not be deemed to waive or render unnecessary further consent or approval of any subsequent similar act by such party. That any notice provided herein or given pursuant to this Agreement shall be deemed in compliance herewith if in writing and sent by United States mail, postage prepaid, or by personal delivery to the parties as follows:

MCFLS Director  
Milwaukee County Federated Library System  
709 N. 8 Street  
Milwaukee, WI 53233

City Librarian  
Milwaukee Public Library  
814 W. Wisconsin Ave.  
Milwaukee, WI 53233

City Clerk, City of Milwaukee  
Room 205, City Hall  
200 East Wells Street  
Milwaukee, WI 53202

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### III.

#### TERMINATION

The term of this agreement shall be January 1, 2006 to December 31, 2006. Thereafter, the term may be renewed by mutual agreement by the parties.

EXHIBIT I

2006 DELIVERY AND DELIVERY-RELATED ADMINISTRATIVE SERVICES  
CONTRACT

DELIVERY:

1. SCOPE

The Milwaukee County Federated Library System (SYSTEM) contracts with the Milwaukee Public Library (MPL) for delivery services to and from MPL Neighborhood Libraries and to other locations specifically designated in this document.

2. STATEMENT OF WORK

MPL shall provide delivery service for MCFLS including pick up and delivery of library materials as specified below (II. A.) from the MPL Central Library to and from MPL Neighborhood Libraries.

A. MPL hereby undertakes and agrees to carry and deliver library materials consisting of books, magazines, art prints, audio-visual materials, mail envelopes, etc., as well as boxes, tubs, etc. to the twelve MPL Neighborhood Libraries, and with appropriate notice, to other points designated by MCFLS.

B. Morning outgoing and incoming deliveries must be round tripped before 1:00 p.m., Monday through Friday. Afternoon outgoing and incoming deliveries must be round tripped before 4:30 p.m., Monday through Friday.

C. MPL shall load and unload all such library materials at the delivery locations. The delivery location at the Central Library is the MCFLS Sorting Room. Changes in the delivery schedule will be negotiated by both parties to this contract.

D. In the event of conveyance breakdown, MPL shall remain responsible for deliveries according to the established schedule. Consistent failure to meet contract delivery schedules will result in monetary penalties and/or termination of contract.

E. MPL shall protect said library materials from damage from the weather and/or loss by theft or otherwise. Should such damage and/or loss occur, MPL assumes full responsibility for these damages.

F. MPL shall indemnify and hold harmless MCFLS from any and all claims for damage and personal injury, including death to an employee of MPL or other persons, or injury to property that may arise, in any manner from carrying out this contract.

G. MCFLS shall not be liable to any act or acts of MPL, nor shall MPL bind, or attempt to bind MCFLS in any manner.

H. MPL shall verify the qualifications and driving record of that/these individual/s.

ADMINISTRATION:

1. SCOPE

The Milwaukee County Federated Library System (SYSTEM) contracts with the Milwaukee Public Library (MPL) for the administrative services related to its delivery functions and necessary to the fulfillment of that functions.

2. STATEMENT OF WORK

MPL shall provide MPL administrative staff time sufficient to oversee and coordinate the delivery of library materials to MPL's Neighborhood Libraries. Said oversight and coordination shall include, but not be limited to, the following:

- A. Staff scheduling as may be needed to insure continued service during vacations, sick leave, etc.
- B. Garage supervision and organization of dock access.
- C. Communication and liaison responsibilities to MCFLS.

Payment:

A. In accordance with Part II.A.2. and Part II.B.1. the SYSTEM shall pay MPL, in 2006, \$ 59,725 per a cash payment. This total cash payment represents the following services:

Delivery	\$ 59,725
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IN WITNESS WHEREOF, the parties hereto have executed this Agreement, as of the day and year written below:

IN THE PRESENCE OF:

Crystal L. Sura By Arthur J. Harrington  
MILWAUKEE PUBLIC LIBRARY  
Arthur J. Harrington, President

Date 10/24/05

Crystal L. Sura By Kathleen M. Huston  
Kathleen M. Huston, Secretary

Date Oct. 21, 2005

IN THE PRESENCE OF:

CITY OF MILWAUKEE

By \_\_\_\_\_  
Thomas M. Barrett, Mayor

Date \_\_\_\_\_

By \_\_\_\_\_  
Ronald D. Leonhardt, City Clerk

Date \_\_\_\_\_

COUNTERSIGNED

By \_\_\_\_\_  
W. Martin Morics, Comptroller

Date \_\_\_\_\_

IN THE PRESENCE OF:

MILWAUKEE COUNTY FEDERATED  
LIBRARY SYSTEM

Judy Kanasty By Martin J. Schreiber  
Martin J. Schreiber, President

Date 10/17/05

Judy Kanasty By James A. Gungery  
James A. Gungery, Secretary

Date 10/17/05

Approved as to form  
and execution this \_\_\_\_\_ day  
of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Assistant City Attorney



*Handwritten signature or initials, possibly reading "M. J. [unclear]"*