

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: November 17, 2020

TIME: 1:30 P.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: November 17, 2020
CCFN 200934

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>CITY ATTORNEY</u>											
8183	Legal Office Assistant	6JN	10/10/20	4	3	1	0	0		Int/Ext	x-2b
8184	Administrative Specialist-Senior	2EX	6/1/20	2	1	1	0	0		Int/Ext	x-2b
<u>DEPT. OF CITY DEVELOPMENT</u>											
8226	Economic Development Specialist	2GX	11/7/20	5	3	1	1	0		Int/Ext	x-2b
8232	Office Assistant III	6FN	11/14/20	3	2	1	0	0		Int/Ext	x-2b
8233	Accounting Manager-City Dev.	1GX	12/26/20	1	0	1	0	0		Int/Ext	x-2b
<u>COMMON COUNCIL-CITY CLERK</u>											
8127	Customer Service Rep. II	6GN	8/8/20	1	0	1	0	0		Ext	x-2b
<u>COMPTROLLER</u>											
8253	Senior Auditor	2HX	11/29/20	2	1	1	1	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
8252	Fire HVAC Maintenance Tech.	7NN	10/29/20	2	1	1	0	0		Int/Ext	x-1
8249	Battalion Chief, Fire	4MX	12/13/20	18	16	1	1	0		Int	x-1
8250	Fire Captain (2 positions)	4J	11/1/20	48	45	2	1	0		Int	x-1
8251	Fire Lieutenant (2 positions)	4E	11/29/20	139	136	2	1	0		Int	x-1
8247	Assistant Fire Chief	4RX	12/1/20	3	2	1	0	0		Int	x-1
8248	Deputy Chief, Fire	4OX	12/13/20	7	5	1	1	0		Int	x-1
<u>HEALTH DEPARTMENT</u>											
8229	Marketing and Comm. Officer	2JX	10/18/20	1	0	1	0	0		Ext	x-2b
<u>LIBRARY</u>											
8236	Library Technician II	6EN	11/19/20	8	5	1	0	2		Int/Ext	x-2b
8173	Library Technician II	6EN	1/12/20	8	6	1	0	1		Int/Ext	x-2b
8175	Archives Technician	6HN	11/2/19	1	0	1	0	0		Int/Ext	x-2b
<u>MUNICIPAL COURT</u>											
8255	Deputy Court Administrator	1IX	11/29/20	1	0	1	0	0		Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
8256	Personnel Payroll Assistant II	6HN	11/15/20	1	0	1	0	0		Int/Ext	x-2b
8257	Office Assistant III	6FN	2/9/20	18	11	1	1	5		Int/Ext	x-2b
8258	Residential Code Enforcement Inspector	3LN	11/14/20	38	32	1	2	3		Int/Ext	x-2b
8259	Office Assistant II	6EN	11/29/20	8	7	1	0	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
8230	Media Producer	2EN	3/17/19	3	0	1	1	1		Int	x-2b
8231	Police Services Specialist	6AN	12/27/20	18	9	1	0	8		Ext	x-2b
7689	Police Fleet Supervisor	1BX	1/11/20	1	0	1	0	0		Int/Ext	x-2b
7690	Police Records Specialist I	6FN	10/24/19	18	12	1	0	5		Ext	x-2b
7691	Police Records Specialist I (2 pos.)	6FN	2/10/19	18	14	2	0	2		Ext	x-2b
7693	Helpdesk Specialist II	3IN	2/9/20	10	8	1	0	1		Int/Ext	x-2b
7853	Building Maintenance Supv. II	1BX	5/18/20	4	3	1	0	0		Int/Ext	x-2b
8074	Office Assistant III	6FN	8/9/20	21	15	1	0	5		Int/Ext	x-2b

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8075	<u>POLICE DEPARTMENT (continued)</u> Police Serv. Spec.-Investigator (2 pos.)	5EN	8/10/20 NA	43	37	2	0	4			x-2b
8090	Police Serv. Spec.-Investigator	5EN	5/26/19	43	37	1	0	4		Int	x-2b
8105	Forensic Video Examiner	4F 808	11/16/19	2	1	1	0	0		Int	x-1
8203	Office Assistant III (2 positions)	6FN	8/24/20 5/18/20	21	15	2	0	4		Int/Ext	x-2b
<u>DPW-ADMINISTRATIVE SERVICES</u>											
8225	Accounting Assistant II	5HN	10/23/20	3	2	1	0	0		Int	x-2b
8234	Personnel Payroll Assistant III	5EN	11/14/20	9	8	1	0	0		Int/Ext	x-2b
8240	Safety Supervisor	1DX	11/14/20	1	0	1	0	0		Int/Ext	x-2b
8260	Safety Specialist-Senior	2EX	TBD	3	2	1	1	0		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
7639	Inventory Assistant II	6HN	12/26/19	6	5	1	0	0	20% Capital	Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
8254	Nursery Specialist	7EN	3/21/20	4	3	1	0	0	50% Capital	Int/Ext	x-2b
7982	Equipment Parts Assistant (2 pos.)	6IN	5/3/20 6/4/20	7	4	2	1	0		Int/Ext	x-2b
8242	Fleet Services Welder	7HN	11/1/20	6	4	1	0	1		Int/Ext	x-2b
8243	Garage Attendant (2 positions)	8DN	1/4/20 1/26/20	3	1	2	0	0		Int/Ext	x-2b
8152	Urban Forestry Crew Leader (2 pos.)	7IN	4/2/20 9/20/20	21	19	2	0	0		Int	x-2b
8148	Program Assistant II	5FN	9/17/20	3	2	1	0	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>PORT MILWAUKEE</u>											
8189	Civil Engineer II	2GN	4/5/20	1	0	1	0	0	Port	Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
8237	Water Distr. Utility Investigator	8IN	11/1/20	11	10	1	0	0	Water Works	Int/Ext	x-6
8238	Water Chemist	2EN	11/1/20	10	7	1	2	0	Water Works	Int/Ext	x-6