

Jill Newton Moore

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AREAS OF EXPERTISE

Teaching & Curriculum: Developing discipline specific, ability, and general education curricula; assessing efficacy of curriculum; writing across the curriculum; interpreting and applying state public school standards in teacher education.

Assessment: Assessment design; assessment of student work; program assessment; faculty training.

Administration: Faculty performance assessment; department goal setting and program evaluation; hiring and training new faculty; budget management.

Teaching Technology: Educator course management; Moodle; some experience with Blackboard.

Work History

1986-PRESENT ALVERNO COLLEGE 3401 S. 39TH ST. MILWAUKEE, WI 53234

Professor: Department of Communication & Technology

Department Chair: 1993-95, 2000-2009. Duties included leading development of department outcomes and curriculum changes; managing the department budget; scheduling courses; advising students; managing student concerns; interviewing and recommending candidates for teaching positions, teachers' assistants, and clerical and support help; training new faculty and staff; working cooperatively with other departments, divisions, and college offices.

Project Director: Alverno College Leadership Program for Girls in Cameroon. 2010-Present. Developed leadership curriculum for middle through high school girls at St. Joseph Comprehensive High School in Mambu, Bafut, Cameroon. Taught at SJCHS January – April 2011. Established a computer lab at SJCHS in November 2012. Returning in June-July 2014 to establish a second lab and created an interactive learning center for children and adults with visual impairments.

Communication Courses Taught

Advanced Writing: Professional Applications
Communication and Conflict
Communication Internship Seminar
Communication Seminar for New Students
Intercultural Communication

Interpersonal and Small Group Communication
Introduction to Professional Communication
Journalism
Persuasion and General Semantics
Senior Seminar in Communication / Portfolio Preparation
Writing: The Editing Process

Photography Courses Taught

Black and White Photography
Advanced Darkroom Techniques
Digital Photography
Advanced Photo Communication/Social Justice Photography

Education Courses

Methods of Teaching English: Secondary
Methods of Teaching Speech: Secondary
Methods of Teaching Journalism: Secondary
Methods of Teaching College Composition
Conflict Mediation for Educators

Short term travel abroad courses

PCM/A 461 Black and White Photography—London & Paris in Black and White
PCM/INS 445 Intercultural Communication—People, History, and Culture of Costa Rica
PCM/INS 445 Intercultural Communication-- People, History, and Culture of Ireland

Committee work

Academic Appointments: Promotion, sabbatical, leave review
Aesthetic Engagement Competence Department
Art in Public Spaces
Behavioral Science Division National Council Member
Communication Competence Department: Developing college-wide criteria for writing and public speaking.
Community Day Planning Committee
Education Division Advisory Board
Faculty Senate: Internal Compensation Committee
Family Leadership Planning Committee
Girl Scouts Cybermedia Summer Technology Camp
Intermediate Student Study Committee
Leadership Toolbox Committee (in conjunction with Future Milwaukee)
Love Your Body Week
New Faculty Orientation

New Student Orientation

Project Girl Workshop

Retention Committee

Status of Students: Reviewing students' progress and establishing support plans for students with academic problems.

Weekend College Exploration

Writing Curriculum: Assessing and updating writing curricula; examining/designing materials for classroom use.

1985-87 Custer High School, 5075 N. Sherman Blvd. Milwaukee, WI

Teacher: English Department

Student Group Advisor: Custer Chronicle; All-School Talent Show

Courses Taught

Junior and Senior Competency (Writing & Language Arts

Creative Writing; Advanced Composition;

News Writing

1978-1985 Eastern Michigan University, Ypsilanti, MI 48197

Instructional Support Center

Tutor: Writing Center

Tutor: English as a Second Language

Acting Director: Instructional Support Center

English Department

Teaching Assistant / Instructor: Freshman Composition 120 and 121

1980-1985 Ypsilanti Public Schools: Adult Education 210 W. Cross St. Ypsilanti, Michigan 48197

Educational Liaison (50%)

Duties included designing a writing curriculum for adult students; hiring and training faculty; scheduling and evaluating courses; working with state licensing.

Instructor (50%)

Courses: Composition; English Reading Strategies; Study Skills

Education

Goddard College, Plainfield, VT 05667

Master of Fine Arts in Creative Writing: Fiction, January, 1997

Eastern Michigan University, Ypsilanti, MI 48197

Master of Arts: Language and Composition (GPA 3.9), December, 1985

Bachelor of Arts: Major: English and American Language and Literature

Minor: Writing (GPA 3.7), December, 1980

Certifications earned

Michigan Secondary Teaching Certification: English & Language Arts, 1980
Wisconsin Secondary Teaching Certification: English & Language Arts, 1985

Selected Grant projects

Arts at Large, Milwaukee WI After School Arts Program 2006-07
Clinton Global Initiative: Alverno Leadership Project in Cameroon, Project Director 2011
Distilling Essence—Restorative art in K-12—Project director, 2007-10
Department of Education: Latin American Studies—Intercultural Communication: Costa Rica
Department of Education: Peace and Conflict Studies—Northern Ireland 2006
NEA/SEWAC—First Things First—Mentoring Faculty in Failing Schools 2007-2009

Selected presentations and consultations

Alverno College, Milwaukee, WI On-going
Chaos in the Creative Writing Process
Common Ground: A Model for Conflict Negotiation
Continuing Part-time Faculty Orientation: Working With Intermediate Students
New Student Orientation: Adjusting to College Life
Peer Tutor Training: Assisting Students with Academic Writing
Where Do I Put the Apostrophe? A Grammar Workshop for the Hesitant Writer

American Association of Community Colleges, Phoenix, AZ 1984
Creating Systems to Support Ability-Based Education

American Association for Higher Education, Denver, CO 1999
Assessment of outcomes in the major
Capacities of Successful Students

Bennett College, Greensboro, NC 2009
Assessment Practices in Higher Education

Champlain College, Champlain, Vermont 2004
Assessment and Outcome Design
Assessing Student Writing

Clockhouse Writers Conference, Goddard College, Plainfield, VT
Telling Stories without Telling Lies: Memoir Writing 2003
Creating Abundance in Your Writing Life 2006
Fiction Can Be Both Wave and Particle 2007
Memoir Writing: Retrieving Images from the Past 2008

Colorado State University, Pueblo, CO

Outcomes and Assessment for Library Research Curriculum
Outcomes and Assessment in General Education

CM2H Hill, Milwaukee, WI

Communicating Effectively in the Workplace 2005
Communication and Conflict in the Workplace, Part I 2006
Communication and Conflict in the Workplace, Part II 2007

Dallas County Community College District, Dallas, TX 2004

Outcome-based Education and Assessing Intellectual Competencies
Designing Criteria for Assessing Student Writing

Dominican High School, Milwaukee, WI 1998

Writing Across the Curriculum: A two-year staff development project
Creating Rubrics for Assessing Student Writing
TARGET Writing: Creating Meaningful Writing Assessments

Durham Technical Community College, Durham, NC 2003

Developing and Assessing Competencies for Workplace Skills
Assessing Student Writing
Portfolio Design and Assessment for Developing Workplace Competencies

Eastern Kentucky University, Lexington, KY 2001

Using Assessment to Improve Teaching and Learning
Assessment in Curriculum Design and Classroom Practices
Assessment Design for Occupational Therapy

Estrella Mountain Community College, Litchfield, AZ 1994

Outcomes and Ability Based Education
Assessment Principles and Design

Educators' Network for Social Justice, Milwaukee, WI 2010

Educating for Justice: Hate Groups in the United States

Fairmont State University, Fairmont, WV 2006

Writing across the Curriculum
Assessing Student Writing

Franklin School Board, Franklin, WI 2009

Effective Communication for Conflict Mediation

Froedtert Memorial Lutheran Hospital 2001

Communication Skills for Beginning and Intermediate Managers

Conflict Management
Public Speaking
Improving Professional Writing
Effective Leadership
Motivation
Grammar Update: Where Do I Put the Apostrophe?

Great Lakes Writers' Workshop

Creative Writing: Lighting the Fire and Keeping it Burning 1997
Form and Features of Short Story Writing
Memoir Writing: Telling Stories without Telling Lies

International College of Naples, FL 2003

Outcomes and Assessment in Student Learning
Writing across the Curriculum

Legal Aid of Wisconsin, Milwaukee, WI 1986

Accuracy, Brevity, and Clarity in Professional Writing

Maricopa Community Colleges, Phoenix, AZ 1993

Outcomes and Ability Based Education

Medical College of Wisconsin, Milwaukee, WI 1987

Effective Communication
Conflict Management

Milwaukee Public Schools

District-wide Professional Development Workshops 2010
Conflict Mediation for Educators

Individual Schools

Honey Creek Continuous Progress Elementary School 2007

Outcomes for Effective Writing (for faculty and staff)
Preparing for District Writing Test (for 4th and 5th grade students)
Creative Writing Workshop (3rd, 4th, 5th grade students)

James Madison Academic Campus, Professional Development for Staff 2007-2009

Critical Thinking; Study Skills; Classroom Management; Process-Oriented Writing;
TARGET Writing; Assessing Student Writing; Conflict Mediation

South Division High School

Team Building with Learning Teams 2009
Increasing Student Engagement 2010

Developing a Writing Support Center 2010

Providence St. Mel High School, Chicago, IL 1989

Writing across the Curriculum
TARGET Writing

SEWAC (Southeastern Wisconsin Assessment Collaborative)

Principals of Assessment and Outcome Based Learning 2008

SSM Ministry Corporation, Milwaukee, WI 1987

Building Professional Writing Skills

St. Amelican's Lakeside High School, Milwaukee, WI 2008

Distilling Essence: Creating Identity through Art

St. Benedict's High School, Chicago IL 1999

Writing across the Curriculum
Assessing Student Writing

St. Mary's Hospital, Milwaukee, WI 1988

Effective Communication for Managers

Third Annual Wisconsin Conference on GED/HSED & Adult Literacy, Oshkosh, WI 2001

The Power of Writing
Strategies for Improving Student Writing

United Migrant Opportunity Services (UMOS) of Wisconsin 2001

Editing Your Writing: Common Errors in Conventions
Motivating Your Team
Public Speaking Made Easy
TARGET Writing

Waukesha School District 2001

Writing across the Curriculum & Meeting DPI Standards in Writing—A year-long implementation project with the three Waukesha Middle Schools.
Standards in Education: A Workshop with Doug Reeves

Wisconsin Education Association Council, Appleton, WI

Authentic Assessment

Wisconsin Institute for Peace and Justice 2011

The Effect of the Other: Hate Groups in America

Wisconsin Technical College Systems Board Annual Conference

Keynote Speaker: The Power of Writing 2001
GED 2002: Using the Rubric 2002
The Power of Writing 2003
TARGET Writing 2003
Writing across the Curriculum, 2009
Conflict Mediation for Educators, 2009

Community and volunteer involvement

Bouchercon World Mystery Writers' Convention
Executive Planning Committee for Bouchercon '99

Christmas is for Kids, WKLH, Volunteer

City of Milwaukee: Charter School Review Committee
Term 2008-2012

Clockhouse Writers' Conference, in association with Goddard College
Conference Co-Chair, 2006 & 2007

Coalition of Photographic Arts
Co-Chair, Exhibitions Committee

Cream City Investors: Women's Investment Group
Junior Partner, Educational Chair

Girl Scouts of Wisconsin
Writing and Design in Promotional Materials

J. K. Lee Tae Kwon Do Black Belt Academy
Volunteer, Board-Break-A-thon Fundraiser for Children's Hospital

Fair Wisconsin, Volunteer

Hunger Task Force of Milwaukee, Farm volunteer

Wauwatosa School District
Superintendent's Advisory Board
Principal's Advisory Committee
Reflections Art Contest, Chair
PTA Vice President
PTA President
District Scholarship Committee

Longfellow Middle School

ACAL Volunteer

Careers in Writing

Graduation Brunch Volunteer

Mystery Writing and Publishing

Washington Elementary School

Classroom Computer Support

Fun Fair Volunteer Coordinator

High Interest Day, presenter

Library Aid

Miles of Smiles Book Drive Chair

PTA President; Vice President; Program Chair

Reading Tutor

Wisconsin State PTA—Oak Leaf Award for Outstanding Service 1993

Selected Awards and Publications

Blaggard Award: Best Short Story of the Year, 2001: "Lucky Joe"

Awarded by New Mystery Magazine

The Brutarian Quarterly

Short story: "Following Evelyn"

Clockworks: Goddard College

Feature article: "Ariadne's Egg"

The Clockhouse Review

Creative non-fiction: excerpts from "Last Known Address"

Corporate Report Wisconsin, Milwaukee, WI

Nonfiction: "Shattering Glass Ceilings"

The Good Shepherd, Milwaukee, WI: poetry

Mary Higgins Clark Mystery Magazine

Short story: "Groomed for Death"

J. K. Lee Black Belt Tae Kwon Do Academy, Brookfield, WI

Outstanding Black Belt

The Milwaukee Journal Sentinel

Voices column: Oh God, I'm Not Becoming My Mother

Voices column: She's Not As Scary As She Looks

New Mystery Magazine

Short story: "Lucky Joe" (Blaggard Award Winner)

The Tae Kwon Do Times, contributor

Article: "Tae Kwon Do Miracle"

Thema Literary Magazine

Poem: "What Didn't Happen" (nominated for the 2001 Pushcart Prize in poetry.)

Wisconsin Magazine Wordsmith Contest, 1995, Third place

Essay: "The Summer Walk", Judge: Jane Hamilton