



June 6, 2023

**Milwaukee Police Department**

Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

**Jeffrey B. Norman**

Chief of Police

(414) 933-4444

The Board of  
Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

RE: Voluntary Demotion of 911 Dispatcher Elsa D. Smith

Dear Commissioners:

Attached is a Department Voluntary Demotion form executed by 911 Dispatcher Elsa Smith, in which she voluntarily requests and agrees to accept a demotion to the position of 911 Telecommunicator. The Department respectfully requests that your Honorable Commission approve this demotion. If such request is granted, the demotion will become effective Sunday, June 25, 2023.

Ms. Smith was promoted to the position 911 Dispatcher on April 16, 2023, assigned to the Technical Communications Division. According to the conditions set forth regarding promotions to 911 Dispatcher, she has agreed to vacate the 911 Dispatcher position and voluntarily demote to the 911 Telecommunicator position. If approved, she will remain assigned to the Technical Communications Division.

Sincerely,

JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:sw  
Attachment  
cc: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_