



IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.
Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK
When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED.

TO: Administrative Review Board of Appeals
City Hall, Rm. 205
200 E. Wells St.
Milwaukee, WI 53202
(414) 286-2231

DATE: 7/15/2025

RE: 5625 W Burlingame
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by Department of Neighborhood Services
(Name of City Department)

Amount of the charges \$ 508.00

Charge relative to: Vacant Building

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

I received a vacant Building notification
back in March. at which time I called and
they told me I needed to Apply for a
Storage Occupancy Permit which I did on
4/1/2025, (Record # NBCC-25-00588)
Apparently someone in the occupancy Permit
Department dropped the ball and nothing was done until

I Received an Email on 7/1/2025

[Signature]
Signature

Michael A Schmidt
Name (please print)

5701 W Burlingame Milwaukee WI 53210 414-873-9944
Mailing address and zip code Daytime phone number

Schokauto @ Gmail - Com

E-Mail Address(es)

Vacant Building Program
4001 S. 6th Street
Milwaukee, WI 53221-1704

June 23, 2025

MICHAEL A SCHMIDT
DAWN A SCHMIDT
5701 W BURLEIGH ST
MILWAUKEE, WI 53210

Record ID: VAC-11-3069998000-1-H

Re: 5625 W BURLEIGH ST

The buildings at the above address were found to be vacant and subject to the
Vacant Building Registration Program: SINGLE PRIMARY STRUCTURE. Because the building(s) remained
vacant for a period of 6 months you are required to pay a vacant building inspection renewal fee of
\$254.00 per building.

You are being charged \$508.00 additional because you had code violations at the time of the semi-annual
vacant building registration renewal.

The total fee is \$508.00. This fee includes a 1.6% training and technology surcharge.

Please pay online at milwaukee.gov/lmspay

Checks should be made payable to City of Milwaukee and sent to:

Department of Neighborhood Services
Attn: Cashier
841 N. Broadway, Rm 105
Milwaukee, WI 53202

Any outstanding fees not paid by August 31, 2025 will automatically be assessed to your 2025 tax bill. For
questions regarding this fee, call 414-286-2268. More information on this program is available at
<<http://www.city.milwaukee.gov/dns/vbr>>

If you wish to appeal these charges you must file that appeal within 30 days of the date of this letter. It
must be filed with: The Administrative Review Board of Appeals, Office of the City Clerk, Room 205 City
Hall, 200 E. Wells Street, Milwaukee, Wisconsin 53202. 414-286-2231. Please contact them to obtain the
proper application form. There is a \$25.00 fee required when filing the appeal.

Please be advised that if you have filed for bankruptcy, this letter is for informational purposes and is
not intended to be construed as an attempt to collect a debt during the pendency of your bankruptcy as
other conditions may apply.

Detach

bottom portion and return along with check

(Please write taxkey on check)

6/23/2025

Vacant Building Inspection Payment Stub

Taxkey: 3069998000

Receipt of ARBA Fee

Date: 7/22/25

Received Of: Michael Schmidt

Property at: 5625 W. Burleigh St.

Received By: LME

Check # (If Applicable): 30750

Amount: \$25.00