

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E15299**

Background:

User Department:	City-Wide
Purchasing Agent:	Mason Lavey
Contract Description:	VSC for Avaya Equipment and Service Assistance
Vendor Name and Location:	ConvergeOne, Inc. (Eagan, MN)
Contract Term:	07/01/2017-06/30/2020
Requisition # and Date Received:	15299-3/20/2017
Original Contract Amount:	\$0.00
Expenditures to Date:	\$0.00
Current Contract Amount:	\$100,000.00

Purpose of Contract:

The purpose of this contract is to secure a Vendor Service Contract for Avaya Equipment and Service Assistance with ConvergeOne, Inc. for a period of three (3) years from 7/1/2017 to 6/30/2020 and an estimated contract total of \$100,000.00.

Justification for Waiver:

The City of Milwaukee utilizes Avaya branded telephones and they are managed through ITMD's Aura Communications Manager Voice System.

Avaya branded equipment and the associated service assistance is proprietary, and it must be purchased and serviced through a licensed secondary partner approved by Avaya, Inc.

Avaya, Inc. secondary partner Information:

**ConvergeOne, Inc.
334444 HWY 149
EAGAN, MN 55121**

All Avaya, Inc. approved partners are required to sell Avaya branded equipment and service assistance at a set rate.

ConvergeOne, Inc. was chosen in 2014 as ITMD's preferred vendor as they have the capability to provide the required Avaya equipment and they have specific insight into the City's system needs.

For these reasons and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

9-27-2017

Date

F&P Waiver Presentation Date: 10/11/2017