

COMMITTEE ASSIGNMENTS

CHAIR

Finance and Personnel Committee

VICE CHAIR

Steering and Rules Committee
Milwaukee Arts Board

MEMBER

Zoning, Neighborhoods and
Development Committee
Milwaukee Public Library Board
Capital Improvements Committee



NIK KOVAC
ALDERMAN, 3RD DISTRICT
CITY OF MILWAUKEE

October 15, 2015

RE: Budget Amendment Submittal Deadline and Process

Honorable Members:

The Finance and Personnel Committee will consider and vote on amendments to the 2016 Proposed Executive Budget on Friday, October 30, 2015, beginning at 9 a.m. in Room 301-B. All council members are invited and encouraged to present their amendments to the budget at this meeting.

The staff of the Legislative Reference Bureau will prepare the related fiscal impact narrative for each amendment and coordinate with the Division of Budget and Management, which will prepare the technical portion of each budget amendment document. Please contact Interim Legislative Reference Bureau Manager Ted Medhin (x2267), Research Supervisor Jeff Osterman (x2262), or Fiscal Planning Specialist John Ledvina (x8637) for requests for amendments.

As in the past, the following provisions are applicable to the amendment process:

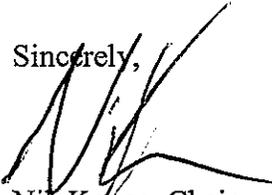
1. **Submittal Deadline Established.** The deadline for submittal of amendment drafting requests is 4:45 p.m. on Friday, October 23, 2015. Please be advised that it is unlikely that amendment drafting requests received after the October 23th deadline will be heard at the October 30th meeting, so in consideration of all the staff involved, please plan ahead.
2. **Balanced Amendments Encouraged.** Due to State-mandated property tax levy limits and the Expenditure Restraint Program, council members are encouraged to submit "balanced amendments" relating to expenditures, i.e., amendments to implement additional tax levy spending for City services should be offset by reductions to other services or funding levels.
3. **Co-sponsorship.** Council members are urged to consider co-sponsoring amendments which share a common intent, rather than sponsor them separately. Members will not be listed as co-sponsors unless there is complete certainty regarding their intentions. Members can always be added as co-sponsors at the Committee meeting.
4. **Departments Considered in Alphabetical Order.** Departments and agencies will be considered in alphabetical order (see attached list). All amendments pertaining to a department or agency will be heard at the same time.

5. **Amendments Heard in Order of Seniority.** For each specific department or agency, amendments sponsored by the Finance and Personnel chair will be heard first, then amendments sponsored by the Vice-Chair, and then other members of the Committee in order of seniority. The remaining members of the Council will then have their amendments considered in order of seniority (see attached list).
6. **Redevelopment Authority Budget.** For the first time, this year's budget deliberations include consideration of the budget of the Redevelopment Authority of the City of Milwaukee. Members may submit amendments to this budget, but, as this budget is contained in a separate resolution, these amendments will be taken up after those offered for the executive budget.
7. **Committee Member Must Offer Amendment.** Following past practice, amendments from Common Council members who are not members of the Committee will only be heard if offered by a member of the Committee. Amendments not offered by a committee member may be submitted for introduction under the 24-hour rule below.
8. **24-hour Rule Applicable.** Article IV, Section 9, of the *Milwaukee Common Council Procedure and Rules*, provides that budget amendments which have been submitted to the Finance and Personnel Committee for their consideration, but which are not recommended by the Committee for adoption, may subsequently be presented to the full council, if submitted to the City Clerk at least 24 hours prior to the budget adoption meeting (which will be held on November 3, 2015).

If not submitted to the City Clerk at least 24 hours prior to the budget adoption meeting, such an amendment may only be considered at the meeting if two-thirds of the Council (10 members) vote to consider it.

9. **Amendments Not Presented at Committee.** Amendments which were not presented to the Committee may still be presented to the full Council at the budget adoption meeting, if two-thirds of the Council votes to consider them. Adoption of such an amendment would then require 8 votes.

Sincerely,



Nik Kovac, Chair
Finance & Personnel Committee

Attachments (2)

2016 Budget Amendment Council Member Seniority List (Revised 10/16/15)

Ald. Kovac

Ald. Coggs

Ald. Witkowski

Ald. Hamilton

Ald. Perez

Ald. Murphy

Ald. Bohl

Ald. Donovan

Ald. Wade

Ald. Davis

Ald. Bauman

Ald. Puente

Ald. Zielinski

Ald. Stamper

Ald. Borkowski

Alphabetical List of Departments/Agencies for 2016 Budget Review Process

Administration, Department of

Assessor's Office

City Attorney

City Development, Department of

City Treasurer

Common Council – City Clerk

Comptroller

Deferred Compensation

Employee Relations, Department of

Election Commission

Employees' Retirement System

Fire and Police Commission

Fire Department

Grant and Aid Fund

Health Department

Library

Mayor

Municipal Court

Neighborhood Services, Department of

Police Department

Port

Public Works

Special Purpose Accounts

Capital Items Not With Departments

City Debt

Contingent Fund

Redevelopment Authority

Please Note: Amendments for specific SPAs and capital improvements will be considered with their appropriate departments whenever possible.