

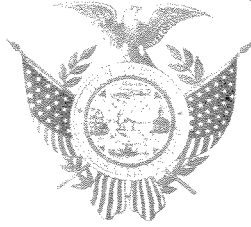
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CHAIR:
Employees' Retirement System Investment Committee
Finance & Personnel Committee
Housing Trust Fund Advisory Board
Milwaukee Arts Board

MEMBER:
Steering & Rules Committee
Zoning, Neighborhoods & Development

December 5, 2012

Martin Matson, Comptroller
Office of the Comptroller
City Hall, Room 404

Re: Potential Audit Suggestions for 2013.

Dear Mr. Matson:

By letter dated October 30, 2012, the Office of the Comptroller requested the submittal by written communication of any suggestions relating to potential audits to be considered as part of the audit work plan for the Audit Division for the 2013 calendar year.

I appreciate your efforts to provide an opportunity for Common Council members and department heads to provide input relating to the establishment of an audit work plan. Please find below, in order of priority, my suggestions to be taken into consideration as part of your selection of audits for the upcoming year.

1. City Hall Restoration Project: Determination of whether all costs are being properly accounted for related to all inspections that have occurred since the time issues regarding failing project components have first been identified.
2. Duty Disability for Protected Services: Determination of the manner in which the operation of the program can be improved to control costs.
3. Food Inspection Program: Determination of the amount of time expended, the scope of inspections performed, and the expenses incurred related to food inspections conducted by the City as compared to other comparable U.S. cities.
4. Cell Phone Usage: Review of policies relating to the issuance of City cell phones and usage experiences and controls to determine the manner in which the program can be improved to be more cost effective.
5. Various Penalties Provisions: Determination of whether forfeiture amounts related to various penalty provisions are established at appropriate levels as compared to other comparable U.S. cities.

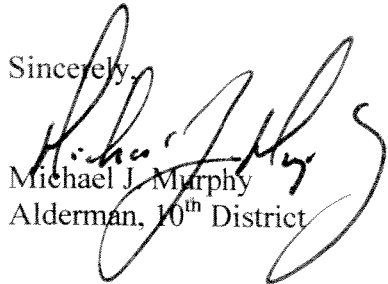
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COMMUNICATIONS

6. Travel-Related Expenditures: Determination of the amount of expenditures incurred for travel by City departments, and a review of the approval and accounting processes related to the expenditures.
7. Vehicle and Equipment Replacement Cycles: Comparison of City policies related to replacement cycles established for vehicles, computers or other equipment to actual experiences and as compared to other comparable U.S. cities.
8. Wellness Program: Determination of the level of savings provided by the program, and the manner in which the program can be improved to further control healthcare-related costs.
9. Self-Insured Healthcare: Determination of whether claims are being properly processed and the extent to which the program has saved the City money.
10. Tuition Reimbursement Program: Determination of whether funding for reimbursements is being properly expended.
11. Municipal Court Intervention Program: Determination of whether funding for this program is being effectively expended.

Please feel free to contact my office should clarification of the objectives for the above-mentioned subject areas be necessary. In addition, please advise my office when the audit work plan for the upcoming year has been finalized.

Sincerely,



Michael J. Murphy
Alderman, 10th District