



**CITY OF MILWAUKEE
HEALTH DEPARTMENT**

January 29, 2020

Committee on Finance and Personnel
Milwaukee Common Council
Room 205, City Hall

Attention: Alderwoman Milele A. Coggs, Chair

RE: CC File # 191611

Dear Alderwoman Coggs,

We are requesting approval of private automobile reimbursement in excess of 1,000 miles for Ms. Nigeria F. Nealy, Milwaukee Health Department Public Health Aide working with the Milwaukee Health Department to provide directly observed therapy (DOT) to City of Milwaukee residents with tuberculosis. Ms. Nealy drove her private vehicle 1,165 miles in the month of October 2019.

Providing directly observed therapy to City of Milwaukee residents requires a substantial amount of travel. At times, due to scheduling and location of DOT visits, mileage will exceed 1,000 miles in one month.

Attached is the time entry mileage reimbursement report for the month of October 2019 for your review.

Regards,

A handwritten signature in black ink that reads "Mark Yatchak".

Mark Yatchak,
Finance and Administration Manager

NB:njb