

The message on the bottom of all outgoing email will read:

The City of Milwaukee is subject to Wisconsin Statutes related to public records. Unless otherwise exempted from the public records law, senders and receivers of City email should presume that the email are subject to release upon request, and to state records retention requirements. See City of Milwaukee full email disclaimer at www.milwaukee.gov/email_disclaimer

This disclaimer will link to a city web page which will contain these additional disclaimers:

General

The City of Milwaukee is subject to Wisconsin Statutes relating to public records. Email sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City email should presume that the email are subject to release upon request, and to state record retention requirement's.

This email and any files transmitted with it are confidential and are intended solely for the use of the individual or entity to which they are addressed. The recipient should check this email and any attachments for the presence of viruses. The City of Milwaukee accepts no liability for any damage that may be caused by a virus that may be inadvertently transmitted by this email. If you have received this email in error, please destroy it and notify the sender immediately.

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Nothing in this message or its contents should be interpreted to authorize or conclude a binding agreement or contract between the City of Milwaukee and the recipient of this email and its attachments without the express written confirmation by City of Milwaukee employee who is authorized to enter into lawful contracts.

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If this email is from the City of Milwaukee is providing legal advice, it may contain information which is privileged, confidential, and protected by the attorney client or attorney work product privileges. If you are not the intended addressee, note that any disclosure, copying, distribution, or use of the contents of this message is prohibited.

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