



**Milwaukee Police Department**

Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

February 7, 2023

**Jeffrey B. Norman**  
Chief of Police

(414) 933-4444

The Board of  
Fire and Police Commissioners  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

RE: REQUEST FOR EXTENSION OF POLICE SERGEANT PROBATION PERIOD  
(POLICE SERGEANT KENNETH J. JUSTUS)

Dear Commissioners:

The Department respectfully requests that your Honorable Commission extend Police Sergeant Kenneth J. Justus' probationary period for 30 days based on the reasons outlined below. Sergeant Justus' probationary period, if not extended, will end on February 20, 2023.

Sergeant Justus was appointed to the Department as a Police Aide on August 14, 2006, and on March 22, 2009, he was appointed to the rank of Police Officer. On April 8, 2018, he was promoted to the rank of Detective. On February 20, 2022, he was promoted to the rank of Police Sergeant, beginning a 12-month probationary period. He is currently assigned to the Criminal Investigation Bureau – General Crimes Division. Sergeant Justus was absent for 67 working days during his probationary period. I am requesting that his probation be extended for 30 days. If this extension is approved, his probationary period will end on March 23, 2023.

Extending Sergeant Justus' probation period will afford Department supervisors the ability to properly evaluate his performance on the same basis as other probationary Police Sergeants. I feel this extension request is reasonable in both purpose and duration for the aforementioned reasons. I, therefore, respectfully request that your Honorable Commission approve this extension.

Sergeant Justus has been informed that the Fire and Police Commission may hear the matter of his probation period extension at its next regular meeting of February 16, 2023. He has been further informed that he or his union representative may appear before the Commission and be heard if requested, but his attendance is not required.

Sincerely,



JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:mx

c: Inspector Lough  
Captain Klein  
Thomas Klusman, MPSO  
SGT Justus

I hereby certify that the above agenda item has been approved by the Commission:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_