

Ref: CC File No. 160134
16025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: June 8, 2016

TIME: 9:30 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: June 8, 2016

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DOA-PURCHASING DIVISION</u>			
2041	Procurement Administrator	1CX	5/16/16	
	<u>CITY TREASURER</u>			
2030	Accounting Assistant I	6GN	5/7/16	
2031	Program Assistant II	5FN	6/18/16	
2032	Customer Service Rep. II	6GN	6/18/16	
	<u>COMPTROLLER</u>			
2022	Auditing Manager	1GX	5/31/16	
2034	Accounting Program Asst. III	5GN	5/23/16	
	<u>DEPT. OF EMPLOYEE RELATIONS</u>			
2059	Administrative Services Coord.	5JN	6/18/16	
	<u>EMPLOYEES' RETIREMENT SYSTEM</u>			
2058	Program Assistant II	5FN	TBD	
	<u>FIRE DEPARTMENT</u>			
2054	Firefighter (26 positions)	4A	Various	
2056	Fire Cadet (16 positions)	6BN	Various	
2057	Fire Equipment Mechanic (2 pos.)	7HN	5/7/16 5/20/16	
	<u>HEALTH DEPARTMENT</u>			
2048	Administrative Specialist Sr.	2EX	6/4/16	
2049	Public Health Nurse 1	2DN	5/18/16	
2050	Public Health Nurse Coord.	2GN	6/4/16	
2052	Public Health Nurse 1	2DN	5/7/16	
	<u>LIBRARY</u>			
2026	Custodial Worker III	8EN	4/10/16	
2027	Custodial Worker II	8DN	6/5/16	
2040	Neighborhood Library Serv. Asst.	5EN	6/4/16	
2042	Librarian III	2DN	6/1/16	
	<u>POLICE DEPARTMENT</u>			
2036	Crime Analyst (3 positions)	1FX	5/24/16 5/22/16 6/6/16	
2037	Police Records Specialist I	6FN	5/5/16	
2038	Building Maint. Supervisor II	1BX	10/5/16	
	<u>DPW-ADMINISTRATIVE SERVICES</u>			
2039	Program Assistant II	5FN	6/4/16	
	<u>DPW - INFRASTRUCTURE SERVICES</u>			
2004	Traffic Sign Worker II	8GN	2/28/16	
2012	Custodial Worker III	8EN	4/29/15	
2021	Painter	7IN	1/26/16	

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	<u>DPW - INFRASTRUCTURE SERVICES (cont.)</u>			
2025	Street Operations Supervisor	1BX	4/23/16	
2028	Lead Equipment Mechanic	7FN	5/21/16	
2035	Architect III	2IN	12/8/13	
2024	Traffic Control Engineer II	2EN	5/8/16	
	<u>DPW-OPERATIONS DIVISION</u>			
2009	Heavy Equip. Lubricator (2 pos.)	8FN	9/29/15 12/22/15	
2023	Urban Forestry Technician	3NN	5/14/16	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>DOA-SMALL BUSINESS DEV. PROGRAM</u>			
2060	Business Analyst Sr.	2EX	6/6/16	
	<u>DEPT. OF CITY DEVELOPMENT</u>			
2043	Office Assistant IV	6HN	6/4/16	
	<u>EMPLOYEES' RETIREMENT SYSTEM</u>			
2013	Accounting Assistant II	6HN	5/22/16	
2015	Records Technician II	6EN	5/22/16	
2016	Office Assistant III	6FN	5/22/16	
2017	Administrative Assistant II	6HN	5/22/16	
2019	Office Supervisor II	2CN	5/22/16	
2020	Disability Specialist - Senior	2EX	5/22/16	
	<u>HEALTH DEPARTMENT</u>			
2051	Nutritionist	2DN	5/7/16	
2053	Health Project Assistant	5BN	4/23/16	
2055	Violence Prev. Research Coord.	2JX	7/23/16	
	<u>DPW-PARKING</u>			
2008	Parking Meter Technician	3DN	TBD	