

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000013692**

Background:

User Department:	Milwaukee Health Department (“MHD”)
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Tuberculosis (TB) Physician Services
Vendor Name and Location:	The Medical College of Wisconsin, (Milwaukee, WI)
Contract Term:	February 1, 2015 through January 31, 2016 with Annual Options to Extend Upon Mutual Consent
Requisition # and Date Received:	0000015714, October 12, 2017
Original Contract Amount:	\$43,087.92
Expenditures to Date:	\$66,871.92
Current Contract Amount:	\$66,871.92

Purpose of Amendment:

The purpose of this contract amendment is for the MHD to continue to provide Tuberculosis (TB) physician services at the Keenan Health Center. Medical oversight and management is necessary for the TB Control Clinic (TBCC) Program by the Medical College of Wisconsin (“MCW”) physician Dr. James Sanders for one (1) year from February 1, 2018 through January 31, 2019 with the option to renew annually by mutual consent with an estimated contract total amount increase of \$24,504.00 from \$66,871.92 to \$91,375.92 for the new contract term.

The MCW physician will provide medical oversight for the treatment and evaluation of persons with known or suspected TB residing in the City of Milwaukee and contacts to TB cases, immigrants, persons receiving post-exposure prophylaxis and persons at increased risk of development of TB.

The MCW physician works with specially trained public health nurses that provide day-to-day management of TB patients. Standing medical protocols allow the clinic’s Public Health Nurses to manage TB treatment and post-exposure prophylaxis for high risk contacts to infectious TB in the absence of an on-site physician.

The MCW physician participates in weekly or as needed medical staff meetings with the Public Health Nurses and the program manager for the purpose of reviewing patient status, response to therapy and to review treatment plans.

When not involved in meetings with the Public Health Nurses the physician must be available by pager, or other device, 24/7 for consultation with the MHD and the Public Health Nurses.

Background:

The previous TBCC medical consultant’s retirement effective February 28, 2015 required the MHD to pursue a replacement for medical consultation services. A Request for Proposal was issued in 2014 and no responses were received. There is a very limited pool of qualified physicians available and willing to provide the services rendered under this contract.

City Purchasing Director

Date

History of Contract Amendments:

Date	Item	Term	Cost
03/17/2015	Original Vendor Service Contract for Tuberculosis Physician Services awarded	02/01/2015 through 01/31/2016	\$19,999.92
10/09/2015	Amendment #1: Increase the estimated contract total by \$23,088.00 from \$19,999.92 to \$43,087.92 and extend the contract for one (1) year from 02/01/2016 through 01/31/2017.	02/01/2016 through 01/31/2017	\$23,088.00
10/26/2016	Amendment #2: Increase the estimated contract total by \$23,784.00 from \$43,087.92 to \$66,871.92 and extend the contract for one (1) year from 02/01/2017 through 01/31/2018. F&P Committee Approved on 10/26/2016	02/01/2017 through 01/31/2018	\$23,784.00
Pending	Amendment #3: Increase the estimated contract total by \$24,504.00 from \$66,871.92 to \$91,375.92 and extend the contract for one (1) year from 02/01/2018 through 01/31/2019.	02/01/2018 through 01/31/2019	\$24,504.00
Total (including the pending amendment)			\$91,375.92

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E15517**

Background:

User Department:	Department of Administration (DOA)
Purchasing Agent:	Cassandra Fawley
Contract Description:	VSC for a Children's Savings Account (CSA) Program
Vendor Name and Location:	P3 Development Group (Milwaukee, WI)
Contract Term:	08/01/2017 through 12/31/2017
Requisition # and Date Received:	15903 & 02/12/2018
Original Contract Amount:	\$50,000.00
Expenditures to Date:	\$30,000.00
Current Contract Amount:	\$50,000.00

Purpose of Amendment:

The purpose of this amendment is to extend the City of Milwaukee's Department of Administration's Vendor Service Contract for a CSA Program with P3 Development Group from 2/28/2018 through 07/31/2018, incorporate the Milwaukee Children's Savings Account (CSA) Program's Scope of Services for Phase Two of Contract E0000015517 (Exhibit 1), and increase the estimated contract total by \$25,000.00 from \$50,000.00 to \$75,000.00.

Background:

Since 07/26/2017, P3 Development Group has been providing expertise regarding the implementation of a CSA, in accordance with the City's *Growing Prosperity: Action Agenda for Economic Development in the City of Milwaukee*, passed by the Common Council on 09/23/2014. The CSA is part of the fifth portion of this agenda, which focuses on human capital development. Specifically, this portion emphasizes the importance of the City Government's involvement in the establishment of CSAs for underprivileged children within our community.

In result of the assistance that has been provided by P3 Development Group, the City of Milwaukee has developed partnership strategies for the CSA program, defined the program's governing structure, researched and developed evaluation tools, recommended a formal program name – *Fund My Future Milwaukee*, recommended operating software, and developed marketing materials for initial partnership building efforts. During the second phase of the program, P3 Development Group will provide project development, management and coordination under the direction of the City of Milwaukee's Department of Administration. The specific goals of this second phase are on-boarding stakeholder engagement, outreach and marketing, fundraising strategizing, and developing an implementation plan.

P3 Development Group is a certified City of Milwaukee Small Business Enterprise (SBE) and a development consulting firm that designs strategic solutions for clients seeking to drive equitable and inclusive community change. Their staff is made up of experienced facilitators, trainers, project managers, and evaluators that have assisted in the establishment of many ongoing efforts and initiatives focused on racial equity and inclusion, poverty, and financial empowerment within various City of Milwaukee communities. Specifically, P3 Development has prior experience working with the City of Milwaukee, as they assisted in an evaluation of the City's SBE Program and other inclusion efforts and the City's Business Capacity Building Program (BCBP).

City Purchasing Director

Date

History of Contract Amendments:

Date	Item	Term	Cost
07/26/2017	Original Contract – Vendor Service Contract for a Children’s Savings Account (CSA) Program Approved by F&P Committee on: 07/26/2017	07/26/2017 through 12/31/2017	\$50,000.00
01/18/2018	Amendment #1 – Extended the contract from 01/01/2018 through 02/16/2018. Approval by F&P Committee not required, as funds were not increased.	01/01/2018 through 02/16/2018	n/a
Pending	Amendment #2 – Extend the contract from 02/28/2018 through 07/31/2018, incorporate the Milwaukee Children’s Savings Account (CSA) Program’s Scope of Services for Phase Two of Contract E0000015517, and increase the estimated contract total by \$25,000.00 from \$50,000.00 to \$75,000.00.	02/28/2018 through 07/31/2018	\$25,000.00
Total (including the pending amendment)			\$75,000.00