



Department of Employee Relations

John O. Norquist
Mayor

Florence Dukes
Director

David Heard
Fire and Police Commission
Executive Director

Michael Brady
Employee Benefits Director

December 10, 2003

To The Honorable
The Committee on Finance
and Personnel
Common Council
City of Milwaukee

Dear Committee Members:

Re: Common Council File 031152

Article 44 of the City of Milwaukee and Milwaukee District Council 48, AFSCME, AFL-CIO, 2001-2002 labor agreement, as extended, permits the Union to designate up to two employees represented by the Union to perform contract administrator duties while retaining pay in their existing job titles(s). Per notification from District Council 48, AFSCME, AFL-CIO, Candace Hoyt will be replacing John Garland as a DC 48 Contract Administrator effective December 15, 2003.

As a result of this change, the following amendments need to be made to the Salary and Positions Ordinance.

Section 3 of the Salary Ordinance needs to be amended as follows:

Under Pay Range 435, add "4/ " after the title Accounting Assistant I and add footnote 4, as follows: "1/ Effective Pay Period 1, 2004, one position held by Candace Hoyt, in the Department of Public Works, to be paid at rates consistent with Pay Range 934 while performing contract administrator duties. Effective December 15, 2003 through December 20, 2003, Candace Hoyt shall be paid the biweekly rate of \$1,474.74 instead of \$1,314.74.

Under Pay Range 260, delete "5/" after title of Vehicle Services Technician-Heavy and delete footnote 5/ in its entirety.

Section 23 of the Salary Ordinance needs to be amended as follows:

Effective Pay Period 1, 2004, delete the biweekly rate of pay shown for Pay Range 934 in its entirety and add the following new biweekly rate of \$1,474.74.

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Effective Pay Period 1, 2004, amend the Positions Ordinance as follows:

Under the Department of Public Works, Administrative Services Division, Administrative Services Section, add one position of Accounting Assistant I (A), and add footnote "A" to read "A/ One position occupied by Candace Hoyt, authorized in accordance with the terms of the City/DC 48 labor agreement."

Under the Department of Public Works, Operations Division, Fleet Services Section, delete one position of Vehicle Services Technician-Heavy (C) and delete footnote (C) in its entirety.

We are requesting your approval of the above amendments to the Salary and Positions Ordinance. The cost/savings of these amendments are included in the attached fiscal note.

Sincerely,



Sally A. Mc Attee
Human Resources Manager

Attachments

C: Dan Thomas
Dorinda Floyd
Venu Gupta
John English
Paula Dorsey

SAM:EFS:lk
031152 Candace Hoyt.doc
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