

Reply to Common Council File No. 160031
From DOA-Budget and Management Division

May 26, 2016

Ref:16BF-7E

Common Council File 160031 contains a resolution appropriating \$40,000 from the 2016 Special Purpose Account Reimbursable Services Advance Fund.

An annual file is adopted each year to appropriate funds from the Reimbursable Services Advance Fund to city departments. The file appropriating reimbursable funds to departments for 2016 was CCFN 151107, adopted by the Common Council on 12/15/2015. Reimbursable appropriations enable departments to make expenditures into the Reimbursable Fund. Reimbursable expenditures are then offset by revenue derived from billings for the reimbursable service.

The Health Department needs additional reimbursable appropriation authority in 2016. The Health Department is coordinating with the Police Department on a Project Safe Neighborhoods (PSN) grant. The PSN grant was awarded to the Police Department, as approved in CCFN 151189. The Health Department's Violence Prevention Research Coordinator is working on the grant and is charging expenses to a reimbursable account that will then be offset by the Police Department using grant funding. The purpose of the grant is to reduce gun violence in Milwaukee.

The PSN reimbursable expense for the Health Department was not included in CCFN 151107. This requires additional reimbursable authority to be provided to the Health Department to enable it to fund its activities from the appropriate funding sources. This file increases the 2016 reimbursable appropriation for the Health Department from \$75,000 to \$115,000.

RECOMMENDATION: ADOPT COMMON COUNCIL FILE NUMBER 160031.



Eric Pearson
Budget and Policy Manager

EP:dmr
FINANCE: 160031r.doc