

Ref: CC File No. 151129  
15025

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: December 9, 2015

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: December 9, 2015

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DEPT. OF CITY DEVELOPMENT</u>			
703	DCD Accounting Specialist	2HX	12/20/15	
	<u>COMMON COUNCIL-CITY CLERK</u>			
689	Office Assistant IV	6HN	10/30/15	
	<u>ELECTION COMMISSION</u>			
669	Program Assistant I	5EN	1/1/16	
	<u>DEPT. OF EMPLOYEE RELATIONS</u>			
691	Workers Comp & Safety Manager	1IX	11/7/15	
692	Employee Assistance Coordinator	2EX	11/7/15	
	<u>FIRE DEPARTMENT</u>			
677	Battalion Chief, Fire	4MX	11/1/15	
678	Fire Captain	4J	11/8/15	
679	Fire Lieutenant (2 positions)	4E	10/27/15 12/6/15	
708	Fire Equipment Compressed Air Tech.	7HN	11/20/15	
712	Fire Mechanic Helper	7BN	12/19/15	
713	Personnel Payroll Assistant II	6HN	12/5/15	
714	Office Assistant III	6FN	12/19/15	
	<u>HEALTH DEPARTMENT</u>			
699	Public Health Nurse	2DN	11/21/15	
705	Violence Reduction & Prev. Initiative Mgr.	1GX	1/1/16	
707	Mechanical Maintenance Supv.	1BX	2/1/16	
	<u>MUNICIPAL COURT</u>			
696	Municipal Court Clerk I	6NN	1/28/16	
698	Administrative Assistant III	5FN	5/24/15	
	<u>POLICE DEPARTMENT</u>			
702	Information Systems Manager	2LX	1/16/16	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
717	Electrical Mechanic	7MN	12/4/15	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>DEPT. OF CITY DEVELOPMENT</u>			
695	Housing Rehab. Specialist	2EN	12/3/15	
697	Grant Budget Specialist	2IX	12/20/15	

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: December 9, 2015

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
721	<u>EMPLOYEES' RETIREMENT SYSTEM</u> Management Accountant Sr.	2EX	11/22/15	
701	<u>HEALTH DEPARTMENT</u> Office Assistant III	6FN	11/18/15	
715	Communicable Disease Specialist	2AN	11/7/15	
725	Office Assistant II	6EN	NA	
622	<u>DPW-WATER WORKS</u> Water Repair Worker (5 positions)	8LN	10/27/15 10/3/15 10/12/15 12/20/15 10/12/15	
690	Water Distribution Repair Worker I	8FN	7/5/15	
718	Communications Assistant V	6KN	12/6/15	
726	Engineering Tech. IV (5 positions)	3NN	NA	