

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single / Sole Source Contract
Contract #E12775 / E12775-MPD**

Background:

User Department:	Milwaukee Fire Department - Milwaukee Police Department
Purchasing Agent:	Mason Lavey
Contract Description:	VSC for Workforce Telestaff Safety and Utility Scheduling Software Maintenance and Support
Vendor Name and Location:	Kronos Incorporated (Chelmsford, MA)
Contract Term:	01/01/2014 to 12/31/2016 with the option to extend for two (2) additional one (1) year terms upon mutual agreement.
Requisition # and Date Received:	Requisition #14875, Received 09/08/2016
Original Contract Amount:	\$140,000.00
Expenditures to Date:	\$134,100.54
Current Contract Amount:	\$186,325.27

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
10/30/2013	<p><u>Original Contract:</u> VSC for Workforce Telestaff Safety and Utility Scheduling Software Maintenance and Support for a period of two (2) years from 01/01/2014 to 12/31/2016 with the option to extend for two (2) additional one (1) year terms upon mutual agreement and an estimated contract total of \$140,000.00.</p> <p>E0000012775 (Milwaukee Police Department)</p> <p>Year 1: 01/01/2014 – 12/31/2014 - \$37,992.98 Year 2: 01/01/2015 – 12/31/2015 - \$39,080.70 Year 3: 01/01/2016 – 12/31/2016 - \$40,325.20</p> <p>*Kronos Custom Configuration - \$22,601.12</p> <p>Contract Total: \$140,000.00</p> <p>Waiver Presented: 10/30/2013</p>	01/01/2014 to 12/31/2016	\$140,000.00

09/16/2015	<p><u>Amendment #1:</u> Incorporate the Milwaukee Police Department (MPD) as a user department on this contract for a period of one (1) year from 09/26/2015 to 09/25/2016 and increase the estimated contract total by \$22,939.03 from \$140,000.00 to \$162,939.03 to cover MPD expenditures.</p> <p>E0000012775-MPD (Milwaukee Police Department)</p> <p>Contract Total: \$22,939.03</p> <p>Waiver Presented: 09/16/2015</p>	09/26/2015 to 09/25/2016	\$22,939.03
09/14/2016	<p><u>Amendment #2:</u> Increase the estimated contract total by \$23,386.24 from \$162,939.03 to \$186,325.27 and extend the contract for one (1) year from 09/26/2016 to 09/25/2017 to cover MPD expenditures.</p> <p>E0000012775-MPD (Milwaukee Police Department)</p> <p>Year 1: 09/26/2015 – 09/25/2016 - \$22,939.03 Year 2: 09/26/2016 – 09/25/2017 - \$23,386.24</p> <p>Contract Total: \$46,325.27</p> <p>Waiver Presented: 09/14/2016</p>	09/26/2016 to 09/25/2017	\$23,386.24
Pending	<p><u>Amendment #3:</u> Increase the estimated contract total by \$35,492.16 from \$186,325.27 to \$221,817.43 to cover Milwaukee Fire Department expenditures, extend contract E0000012775 for one (1) year from 01/01/2017 to 12/31/2017, exercising the first (1st) of two (2) options to extend for one (1) year upon mutual agreement, and extend contract E0000012775-MPD to coincide with the expiration date on E0000012775.</p> <p>E0000012775 (Milwaukee Fire Department)</p> <p>Year 1: 01/01/2014 – 12/31/2014 - \$37,992.98 Year 2: 01/01/2015 – 12/31/2015 - \$39,080.70 Year 3: 01/01/2016 – 12/31/2016 - \$40,325.20 Year 4: 01/01/2017 – 12/31/2017 - \$35,492.16 (Pending)</p> <p>* 2013-2014 Kronos Custom Configuration - \$22,601.12</p> <p>Contract Total: \$175,492.16</p>	01/01/2017 to 12/31/2017	\$35,492.16
Total (including the pending amendment)			\$221,817.43

Purpose of Contract/Amendment:

The purpose of this amendment is to provide continued software and maintenance support to the Milwaukee Fire Department and the Milwaukee Police Department for Workforce Telestaff Public Safety and Utility Scheduling Software. This software assists both the Milwaukee Fire Department and the Milwaukee Police Department with tracking personnel and managing automated scheduling for special assignments, and shift changes.

This amendment will increase the total contract by \$35,492.16 from \$186,325.27 to \$221,817.43, extend contract E0000012775 (Milwaukee Fire Department) for one (1) year from 01/01/2017 to 12/31/2017, exercising the first (1st) of two (2) options to extend for one (1) year upon mutual agreement, and extend contract E0000012775-MPD to coincide with the expiration date on contract E0000012775.

Justification for Waiver:

Workforce Telestaff Software is proprietary and Kronos, Inc. is the sole manufacturer and maintenance provider.

For this reason, and in accordance with City Charter 16.05-4a Finance and Personnel Committee approval is waived.



City Purchasing Director

11-30-2016
Date

F&P Waiver Presentation Date: 12/07/2016