

Ref: CC File No. 090962
09025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: December 16, 2009

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: December 16, 2009

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DEPT. OF EMPLOYEE RELATIONS</u>				
9534	Human Resources Analyst-Sr.	5	4/4/09	
9536	Administrative Services Assistant	460	1/3/10	
<u>HEALTH DEPARTMENT</u>				
9537-38	Public Health Nurse (2 positions)	666	NA 12/25/09	
9539	Env. Disease Control Spec. (0.5 position)	547	7/28/09	
<u>LIBRARY</u>				
9540	Library Services Assistant	504	12/16/09	
9546	Copy Cataloging Technician II	446	1/23/10	
9552	Librarian III	557	2/1/10	
9553	Librarian III	557	2/10/10	
9138	Custodial Worker II-City Laborer	215	2/22/09	
9159	Custodial Worker II-City Laborer	215	3/29/09	
<u>MUNICIPAL COURT</u>				
9541	Municipal Court Clerk I	540	1/5/10	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
9554	Building Codes Enforcement Supervisor	7	6/1/09	
<u>POLICE DEPARTMENT</u>				
9581	Captain of Police	839	8/19/09	
9583	Inspector of Police	12	NA	
9584	Deputy Inspector of Police	842	NA	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
9555	Civil Engineer III	628	8/15/09	
9585-86	Civil Engineer II (2 positions)	626	12/14/09	
9587	Management & Acct. Officer	6	1/16/10	
9556	Bridge Operator Supervisor	5	6/21/09	
9557	Street Operations Supervisor	5	2/4/10	
9558	Inventory Manager	4	12/27/08	
9563	Bridge Operator Leadworker	704	8/9/09	
9565-70	Engineering Technician II (6 positions)	602	6/28/09 6/17/09 2/20/09 1/2/08 7/7/07 6/16/07	
9572-75	Electrical Mechanic (4 positions)	978	5/20/08 1/27/09 1/2/10 1/9/10	

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I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
9576	Electrical Worker	974	9/8/09	
9578	Machinist II	698	8/30/09	
9579-80	Street Repair Supervisor (2 positions)	4	1/6/10	
			1/6/10	
	<u>DPW-OPERATIONS DIVISION</u>			
9542	Urban Forestry Technician	560	11/29/09	
9543	Garage Custodian	240	7/12/08	
9544	Office Assistant IV	445	2/26/09	
9517	Maintenance Technician II	258	5/2/09	
9582	Custodial Worker III	230	1/3/09	
9291	Vehicle Service Technician-Heavy	260	6/13/09	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>HEALTH DEPARTMENT</u>			
9545	Home Environmental Health Manager	9	11/14/09	
	<u>DPW-SEWER MAINT. FUND</u>			
9547	Office Assistant II	410	1/17/07	
	<u>DPW-WATER WORKS</u>			
9548	Sr. Water Treatment Plant Operator	291	1/2/10	
9549	Accountant III	6	8/30/08	
9550	Meter Reader - Commercial	360	1/3/10	

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Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF PUBLIC WORKS</u> <u>PARKING FUND</u> 1000 N. Water Parking Structure Repair Tow Lot Facility Expansion	\$98,526.61	\$98,526.61	Funds to provide for construction contingencies and non-bid related construction costs from 2009 such as project administration/design and phone security and data recording upgrades.
<u>SEWER MAINTENANCE FUND</u> I&I Reduction Parent Account Pump Facility Project	\$37,000.00	\$37,000.00	Bids for pump projects were higher than budget. Funding for by-pass pump facility replacements is critical to reduce the risk of sewer back-ups.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters