



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN 30 DAYS OF ASSESSED CHARGES.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

MAKE CITY CLERK - RCUD  
2026 MAR 26 AM 9:58

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED**

**PLEASE READ CAREFULLY:**

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

**TO:** Administrative Review Appeals Board  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2221

**DATE:** 3/20/2026 **RE:** 2937-39 N. Murray Ave.  
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing. I

am appealing the administrative procedure followed by Department of Public Works  
(Name of City Department)

Amount of the charges \$ 205.15

Charge relative to: Snow removal

**I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:**

My tenants received a notice dated 2/4/26 to clear snow and ice from the walkway (please see attached copy of notice). The 24-hour timeframe allowing tenants to clear the snow and ice, as stated on the notice, was not honored by the DPW. That same day (within the 24-hour timeframe) there were charges assessed for removal of the snow. Security camera footage from the front of the property shows the cleared sidewalk with a date and time stamp of "February 4 7:28 PM" (please see attached photo from security camera). The tenants were not given the opportunity to clear the snow and ice themselves, and were inappropriately charged the snow removal fee.

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P.O. Box 70284 53207 [Signature] 414-367-9177  
Mailing address and zip code Signature Daytime phone number

Scot Henry  
Name (please print)

**City of Milwaukee**

DEPARTMENT OF PUBLIC WORKS OPERATIONS DIVISION ENVIRONMENTAL SERVICES

**SIDEWALK SNOW/ICE CLEARING NOTICE**

Date: 2/4/26  
To: OWNER OR OCCUPANT OF PREMISES at: 2937 N May

As of the above listed date, snow or ice was not removed on the public sidewalk abutting the listed location. This is in violation of City Ordinance No. 116-8, and City Charter 11-24, which states, in part:

**"The owner, occupant, or person in charge of any real property abutting, or fronting, upon a paved public sidewalk or crosswalk shall remove and clear away or cause to remove and clear away, all snow and ice within 24 hours after the snow and ice has ceased falling."**

A special charge of \$50 has been assessed and you are hereby requested to remove the snow and ice hazard **immediately** or the City will carry out the removal. There shall be an additional special charge of \$75 for failure to clear or otherwise abate any condition that remains in violation, plus removal costs. The special charge for subsequent violations within the same calendar year will be \$100.

This posting is left as a courtesy notice describing the violation and required abatement action. The City of Milwaukee requests that you bring the property into compliance without the need of further action on the part of the City. If you have questions, please call 286-CITY.

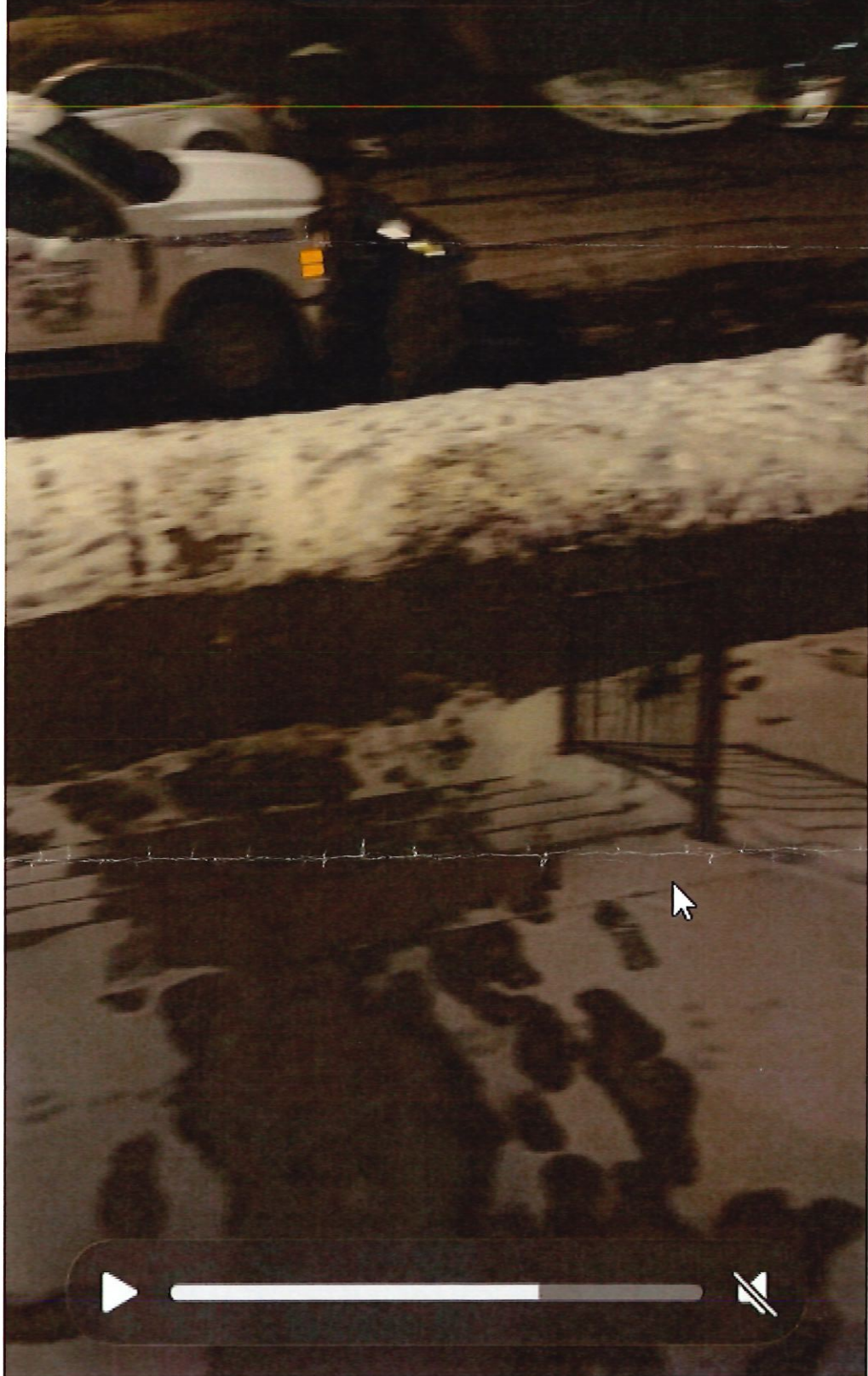
Inspector DB Area SW

12:41

87



February 4  
7:28 PM



## Receipt of ARBA Fee

Date:	Thursday, March 26, 2026
Received Of:	Scott Henry
Property at:	2937-39 N Murray Ave
Received By:	Joanna Urtiz Mail in
Check # (If Applicable):	Ck# 1665
Amount:	\$25.00