



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED

**PLEASE READ CAREFULLY:**

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

TO: Administrative Review Board of Appeals  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2231

DATE: 11/6/2024

RE: 2951 N. Buffum St  
(Address of property in question)

CITY OF MILWAUKEE  
2024 NOV 18 P 2:36  
CITY CLERK'S OFFICE

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by Department of Public Works  
(Name of City Department)

Amount of the charges \$ 343.49

Charge relative to: Tall grass and Weeds

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

When I received notice from the City about tall grass and weeds, I cut the grass in the front of my house and laid mulch. I did not cut the grass in the back and sideyard because 1) it's behind a fence, and 2) I am intentionally growing pollinator habitat, which the City mowed, without my consent, while I was at work.

Melissa A Schaeffel  
Signature

Melissa Schaeffel  
Name (please print)

2951 N. Buffum St  
Mailing address and zip code

414-467-5071  
Daytime phone numbers

melissa.schaeffel@gmail.com  
E-Mail Address(s)



Department of Public Works - Operations Division  
 Zeidler Municipal Building - 841 N. Broadway, Room 620 - Milwaukee, WI 53202  
 TELEPHONE: 414-286-CITY (2489)

Make check payable to the City of Milwaukee. Check payments must be payable in U.S. dollars and be drawn on a U.S. bank. Payment receipt is only valid after check payment clears all banks.  
 When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

October 21, 2024

MELISSA SCHOEFFET  
 2951 N BUFFUM ST  
 MILWAUKEE, WI 53212

Record ID: PWCF-24-08631  
 Violation: Tall Grass and Weeds  
 Address: 2951 N BUFFUM ST  
 Taxkey: 3141049000  
 Notice Date: 10/02/2024  
 Amount Due: \$343.49

Your property has been found in violation of City of Milwaukee Ordinance No. 80-17, states that no weeds of any kind shall be permitted to grow or stand more than 7 inches on any property in the city.

**\$343.49 is now due. Future violations of this ordinance will result in escalating fees.**

**Pay Online**

(Credit /Debit Card or E-Check)

[milwaukee.gov/dpwpayment](http://milwaukee.gov/dpwpayment)

Enter the Record ID # found on the coupon below.

**Pay In Person**

(Cash or Check only)

Present coupon below with payment during normal working hours:  
 OFFICE OF THE CITY TREASURER  
 AT CITY HALL  
 200 E WELLS ST

**Pay by Mail**

(Check or Money Order only)

Send coupon below with check or money order to:  
 OFFICE OF THE CITY TREASURER  
 200 E WELLS ST  
 MILWAUKEE, WI 53202

CITY CLERKS OFFICE  
 2024 NOV 18 P 2:36  
 CITY OF MILWAUKEE

If not paid within 30 days, an additional \$25 administrative fee will be incurred and added to your next property tax bill. If you fail to pay the full amount of your property tax bill, including the special assessments and charges, your property will be eligible for in rem tax foreclosure action by the City of Milwaukee under Section 75.521, Wisconsin State Statutes, or you may be subject to a personal civil action by the City of Milwaukee under Section 74.53, Wisconsin State Statutes.

To appeal these charges, print the appeal application available online at [milwaukee.gov/appealform](http://milwaukee.gov/appealform). You may also request an appeal application by calling (414) 286-CITY(2489). Return the appeal application along with the \$25 appeal filing fee to the Administrative Review Appeals Board, 200 E Wells St, Rm 205, within 120 days of the date of this letter.

By law, written notification to property owners/tenants in violation of this ordinance is not required. As a courtesy, a notice was posted on your property (unless that property is a vacant lot) for compliance. To sign up for email notifications of Forestry and Sanitation Services property violations; visit [milwaukee.gov/enotify](http://milwaukee.gov/enotify) and subscribe to location based service notifications.

If you have any questions regarding these charges, please contact the City of Milwaukee Call Center at (414) 286- CITY (2489). You can search for current charges against your property and pay online at [milwaukee.gov/lms](http://milwaukee.gov/lms).

Please detach and return with payment for City of Milwaukee DPW Tall Grass and Weeds Charge

A \$25 administrative fee will be added if not paid by: 11/20/2024

Bill To  
 MELISSA SCHOEFFET  
 2951 N BUFFUM ST  
 MILWAUKEE, WI 53212

Record ID PWCF-24-08631

Amount Due \$343.49

City of Milwaukee

Make Checks  
 Payable To

Office of the City of Treasurer  
 PO Box 514062  
 Milwaukee, WI 53203-3462

In person payments can be made at:  
 Office of the City of the Treasurer  
 City Hall, Room 103  
 200 E Wells Street

Mail To

4800025324000000024000000034349000035349050100086312

**Receipt of ARBA Fee**

Date:	11/19/24
Received Of:	Melissa Schoeffel
Property at:	2951 N. Buffum St.
Received By:	LME
Check # (If Applicable):	Cash
Amount:	\$25.00