



**City of Milwaukee  
Budget and Management  
Intra-Office Memo**

**To:** Finance and Personnel Committee Members  
Mark Nicolini, Budget and Management Director

**From:** Eric Pearson  
Budget and Policy Manager

**Date:** October 21, 2009

**Subject:** Estimate of Current Vacant Positions

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The Finance and Personnel Committee requested an estimate of total current vacancies. Based on the available data, the total number of vacant positions citywide is 562. The table below shows more detail.

Of the total vacancies, 336 (59.8%) are in the Police Department and the Fire Department. With the exception of a portion of the Police Department vacancies, these positions are funded in the 2009 budget. Many of the positions are proposed for elimination or non-funding in the 2010 proposed budget. There are 185 vacancies in the General City departments, or 32.9% of the total vacancies. The remaining 41 vacancies (7.3% of the total vacancies) are in the Enterprise Funds and ERS.

It is important to note that some of these vacancies have approval from the Finance and Personnel Committee to be filled, and various positions are in the process of being filled. In addition, some of these positions are funded through grants and capital.

Attached is a detailed listing of the vacancies.

EP:dmr

Cc: Marianne Walsh

Common/budget/10budget/f&p follow ups/10citywide vacant positions

## ESTIMATED CURRENT VACANCIES IN CITY DEPARTMENTS

**Note:** some vacancies have approval from Finance & Personnel Committee to be filled and are in the process of being filled and some positions are grant funded.

<u>Department</u>	<u>Estimated Vacancies</u>	<u>Position Title</u>
Assessor	2	Property Appraiser
Assessor	1	Senior Property Appraiser
Assessor	1	Supervising Assessor
Attorney	1	Executive Administrative Assistant II
Attorney	1	Paralegal
CCCC	1	Council File Specialist
CCCC	1	License Coordinator
Comptroller	1	Information Systems Auditor-Sr.
Comptroller	1	Auditor-Lead
Comptroller	1	Auditing Specialist
DCD	1	Administrative Assistant IV
DCD	1	Audiovisual Specialist II
DCD	1	Economic Development Specialist
DCD	1	Geographic Information Specialist
DCD	1	Housing Rehabilitation Specialist
DCD	1	Office Assistant II
DCD	1	Plan Examiner III
DCD	1	Program Assistant III
DCD	1	Zoning and Development Coordinator
DER	1	Claims Representative
DER	2	Human Resource Analyst
DER	1	Program Assistant I
DNS	1	Administrative Specialist-Sr
DNS	1	Building Codes Enforcement Supervisor
DNS	8	Code Enforcement Inspector II
DNS	1	Code Enforcement Intern
DNS	1	Electrical Inspector II
DNS	1	Housing Rehabilitation Inspector
DNS	2	Nuisance Control Officer II
DNS	2	Office Assistant III
DNS	2	Office Assistant II
DNS	1	Special Enforcement Inspector
DOA	1	Budget and Management Special Assistant
DOA	1	Programmer Analyst
DOA	1	Emerging Business Analyst
DOA	1	Procurement Administrator

<u>Department</u>	<u>Estimated Vacancies</u>	<u>Position Title</u>
DPW Ops	3	Sanitation Inspector
DPW Ops	1	Site Inspection Specialist
DPW Ops	1	Urban Forestry District Manager
DPW Ops	1	Urban Forestry Manager
DPW Ops	3	Vehicle Service Technician
DPW Ops	3	Vehicle Service Technician-Heavy
Election Comm.	1	Elections Recruiter/Trainer
ERS	1	Office Assistant II
ERS	1	Information Systems Manager-ERS
ERS	1	Systems Analyst Senior
ERS	1	Paralegal
ERS	1	College Intern (0.5 FTE)
FPC	1	Research and Policy Manager/Hearing Examiner
Mayor	1	Staff Assistant To the Mayor (Y)
MFD	1	Admin. Fire Lieutenant
MFD	2	Fire Equipment Repairer II
MFD	2	Fire Captain
MFD	1	Fire Dispatch Supervisor
MFD	1	Fire Equipment Repairer I
MFD	1	Fire Fighter
MFD	12	Fire Fighter
MFD	24	Fire Fighter
MFD	4	Fire Lieutenant
MFD	6	Heavy Equipment Operator
MFD	1	Information Technology Specialist
MHD	1	Chemist II
MHD	1	Communicable & Infectious Disease Prog Supvr (X)
MHD	1	Communicable Disease Specialist (X) (F)
MHD	1	Compliance Analyst (Y)
MHD	2	Environmental Health Specialist I
MHD	2	Environmental Health Specialist II
MHD	2	Envr & Disease Ctrl Spec (X)
MHD	1	Epidemiologist (X) (Y)
MHD	1	Health Access Assistant II
MHD	1	Health Care Outreach Coordinator
MHD	2	Health Information Specialist
MHD	1	Health Project Coordinator Violence Prevention (X)(Y)
MHD	1	Healthy Home Inspector
MHD	1	Human Resources Analyst - Sr. (X)
MHD	1	Lead Grant Monitor
MHD	1	Lead Microbiologist
MHD	1	Lead Project Coordinator (CDBG) (TT) (X)

<u>Department</u>	<u>Estimated Vacancies</u>	<u>Position Title</u>
MPL	3	Library Circulation Assistant I
MPL	1	Library Circulation Assistant II
MPL	1	Library Delivery Services Specialist
MPL	2	Library Driver
MPL	3	Library Reference Assistant
MPL	3	Library Services Assistant
MPL	1	Library Technician II
Muni. Court	1	Court Services Assistant II
Muni. Court	1	Assistant Court Administrator
Port	3	Port Maintenance Technician
Parking Fund	3	Parking Checker
Parking Fund	1	Parking Operations Supervisor
Parking Fund	1	Tow Lot Attendant
Sewer Fund	1	Civil Engineer II
Sewer Fund	1	Civil Engineer III
Sewer Fund	1	Management Civil Engineer Senior
Sewer Fund	2	Engineering Drafting Technician II
Sewer Fund	1	Office Assistant II
Sewer Fund	5	Sewer Crew Leader I
Water Works	1	Accountant III
Water Works	1	Communications Assistant IV
Water Works	2	Hydrant Service Worker
Water Works	2	Machine Repairperson
Water Works	1	Machinist I
Water Works	1	Network Coordinator Associate
Water Works	1	Water Chemist II
Water Works	1	Water Distribution Chief Repair Worker
Water Works	1	Water Distribution Laborer
Water Works	2	Water Distribution Repair Worker I
Water Works	1	Water Distribution Repair Worker II
Water Works	1	Water Distribution Utility Investigator
Water Works	1	Water Laboratory Technician
Water Works	1	Water Meter Investigator
Water Works	1	Water Meter Technician I
Water Works	1	Water Plant Steamfitter/HVAC Specialist
Water Works	1	Water Security and Information Manager