

OFFICE OF THE CITY CLERK

Milwaukee, Wisconsin

June 21, 2001

EQUAL RIGHTS COMMISSION

Re: Common Council File Number 010302

Reappointment of **JAY URBAN**

Dear Sir/Madam:

In accordance with Common Council resolution File Number 65-2210, adopted November 30, 1965, all reappointments are to be referred to an appropriate standing committee.

Under this policy, the appropriate committee is to be informed in writing of the incumbent's attendance record during his/her last term of service.

Please provide the following required information and return immediately to our office for consideration at the Judiciary and Legislation Committee of July 9, 2001.

Number of meetings held 3

Number of meetings attended 3

Number of excused absences

Please return this information to Kathleen Marquardt, Staff Assistant, City Clerk's Office, Room 205, City Hall.

Very truly yours,

RONALD D. LEONHARDT
City Clerk

reappt
kmm