



**Department of Employee Relations**

**Cavalier Johnson**  
Mayor

**Harper Donahue, IV**  
Director

**Molly King**  
Employee Benefits Director

**Nicole M. Fleck**  
Labor Negotiator

June 21, 2024

To: The City Service Commission  
 From: Andrea Knickerbocker, Human Resources Manager  
 Subject: Probationary Period Recommendations for Studied Positions

The following positions are being recommended for study at the June 25, 2024 meeting of the City Service Commission. Accordingly, we make the following recommendations related to the probationary period.

**Common Council-City Clerk**

Current	Recommended
One New Position	Administrative Services Coordinator PR 5KN (\$63,038 - \$78,798) FN: Minimum Rate \$64,264 (One Vacant Position)
Legislative Research Supervisor 1HX (\$75,162 - \$105,223) FN: Minimum Rate \$82,677 (One Vacant Position)	Legislative Fiscal Analyst – Lead PR 2KX (\$70,501 - \$98,704) FN: Minimum Rate \$77,551 (One Vacant Position)
Not applicable as one is a new position and the other is vacant.	

**Employee Retirement System**

Current	Recommended
Records Services Supervisor PR 2DN (\$45,101 - \$63,140) FN: Recruitment is at \$55,041 (One Position)	Records Services Supervisor PR 2GN (\$54,619 - \$76,474) FN: Recruitment is at \$66,304 (One Position)
No new probationary period is recommended as this was a market study.	

**Milwaukee Public Library**

Current	Recommended
Library Security Manager PR 1DX (\$58,223 - \$81,507) FN: Recruitment is at \$62,880 (One Position)	Library Security Manager PR 1JX (\$85,366 - \$119,521) FN: Recruitment is at \$104,997 (One Position)
Library Security Investigator PR 2EN (\$48,079 - \$67,309) FN: Recruitment is at \$55,267 (One Position)	Library Security Investigator PR 5LN (\$65,408 - \$81,760) FN: Recruitment is at \$66,992 (One Position)
No new probationary periods are recommended as this was mainly a market study.	