

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: May 19, 2021
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: May 19, 2021
CCFN 210087

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DEPT. OF ADMINISTRATION</u>											
<u>INFORMATION & TECHNOLOGY MGMT. DIVISION</u>											
8629	IT Support Associate	5GN	5/6/21	3	0	1	2	0		Int/Ext	x-2b
8630	IT Support Specialist (2 positions)	2EN	5/2/21 5/2/21	6	4	2	0	0		Int/Ext	x-2b
8631	Geographic Info. Tech. I	3FN	5/17/21	2	1	1	0	0		Int/Ext	x-2b
<u>ASSESSOR</u>											
8614	Senior Prop. Appraiser 4 (2 pos.)	2HN	5/7/21 5/8/21	25	21	2	2	0		Int/Ext	x-2b
<u>CITY ATTORNEY</u>											
8633	Asst. City Attorney V (3 positions)	2QX	5/16/21 5/16/21 5/30/21	35	28	3	5	4		Int/Ext	x-2b
<u>COMMON COUNCIL-CITY CLERK</u>											
8607	License Coordinator	1CX	5/2/21	1	0	1	0	0		Int	x-2b
<u>DEPT. OF EMPLOYEE RELATIONS</u>											
8613	Human Resources Asst.	5IN	5/15/21	5	4	1	0	0		Int/Ext	x-2b
<u>FIRE DEPARTMENT</u>											
8624	Fire Lieutenant	4E	5/1/21	137	136	1	0	0		Int	x-1
8626	IT Support Specialist-Sr.	2GN	6/17/20	2	0	1	1	0		Int/Ext	x-1
8625	Business Finance Manager	1FX	5/29/21	2	0	1	0	1		Int/Ext	x-2a
<u>HEALTH DEPARTMENT</u>											
8604	Disease Intervention Spec. Coord.	2CN	5/7/21	2	0	1	0	1		Int	x-2b
8605	Epidemiologist	2JN	5/15/21	2	0	1	0	1		Int	x-2b
8608	Health Project Supv. - DADS	1DX	4/22/21	1	0	1	0	0	38% Fam. Foundations	Ext	x-2b
8609	Violence Prev. Research Coord.	2JX	10/20/19	1	0	1	0	0		Ext	x-2b
8619	Environmental Health Spec. (2 pos.)	3LN	5/16/21 5/16/21	17	12	2	0	3		Ext	x-2b
<u>LIBRARY</u>											
8551	IT Support Specialist	2EN	4/4/21	4	2	1	0	1		Ext	x-2b
8622	IT Support Specialist	2EN	5/16/21	4	2	1	0	1		Ext	x-2b
8575	Office Assistant II	6EN	4/18/21	2	1	1	0	0		Int/Ext	x-2b
8615	Personnel Payroll Asst. III	5EN	5/1/21	1	0	1	0	0		Int/Ext	x-2b
8617	Management Librarian	1EX	6/4/21	6	3	1	0	2		Int/Ext	x-2b
8616	Personnel Payroll Asst. II	6HN	5/15/21	1	0	1	0	0		Int/Ext	x-2b
8623	Library Technician II (2 positions)	6EN	4/3/21 6/19/21	8	6	2	0	0		Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
8640	Office Assistant IV	6HN	4/24/21	3	1	1	0	1		Int/Ext	x-2b
8641	Electrical Inspector	2HN	6/5/21	9	8	1	0	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
8602	Captain of Police (4 positions)	4N-839	12/17/20 1/24/21 4/18/21 NA	22	18	4	0	0		Int	x-1
8628	Police Records Supervisor	1AX	5/30/21	1	0	1	0	0		Ext	x-2b
8632	Crime Analyst	2GN	6/1/21	23	19	1	0	3		Ext	x-2b

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<u>DPW-INFRASTRUCTURE SERVICES</u>											
8638	Electrical Services Manager	1GX	2/8/21	6	5	1	0	0	80% Reimbursable	Int	x-2b
8639	Electrical Services Mgr. (Aux.)	1GX	NA	6	5	1	0	0		Int	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
7871	Vehicle Services Technician	7ON	4/1/21	59	52	1	6	0		Int/Ext	x-2b
8591	Fleet Maintenance Technician	7HN	4/24/21	17	15	1	1	0		Int/Ext	x-2b
8620	Equipment Parts Asst. (2 pos.)	6IN	4/25/21 5/16/21	7	5	2	0	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>COMPTROLLER</u>											
8643	Accounting Specialist	2GX	9/5/19	11	8	1	2	0	CDBG	Int/Ext	x-6
<u>HEALTH DEPARTMENT</u>											
8440	Dietetic Technician	5CN	2/8/21	5	3	1	0	1	WIC	Ext	x-6
8603	Dietetic Technician	5CN	2/25/21	5	3	1	0	1	WIC grant	Ext	x-6
8610	Lead Project Specialist	2EN	8/24/20	1	0	1	0	0	Lead Hazard Reduction	Ext	x-6
8621	Microbiologist	2FN	5/15/21	10	5	1	0	4	Epid. & Lab. Capacity	Ext	x-6
<u>DPW-SEWER MAINTENANCE</u>											
8635	Sewer Field Investigator	8IN	5/2/21	5	4	1	0	0	Sewer Maint. Fund	Int	x-6
<u>DPW-WATER WORKS</u>											
8627	Lead Water Chemist	2GN	5/14/21	4	3	1	0	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. OF ADMINISTRATION</u> CityWatch Replacement Office of African American Affairs	\$76,712.50	\$76,712.50	Unspent funds from the CityWatch Replacement project will be used to provide funding for additional facility work needed at the Office of African American Affairs.
<u>FIRE DEPARTMENT</u> Special Fund-Radio/Peripheral Replace. Special Fund-Computer Replacement	\$160,000.00	\$160,000.00	Special Funds for Computer Replacements is underbudgeted due to the need for replacement toughbooks for heavy apparatus. This is due to the CAD upgrade not budgeting sufficiently for hardware replacements needed as a result of incompatibility with the new system.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous