

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 22, 2020
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfer

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: July 22, 2020
CCFN 200394

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DEPT. OF CITY DEVELOPMENT</u>											
8015	Economic Development Specialist	2GX	7/25/20	5	4	1	0	0	15% CDBG	Int/Ext	2b
<u>COMMON COUNCIL-CITY CLERK</u>											
7990	License Specialist I	5DN	3/22/20	5	4	1	0	0		Int/Ext	x-2b
7996	Administrative Services Coordinator	5JN	8/9/20	1	0	1	0	0		Int	x-2b
7997	Muni. Research Library Serv. Asst.	2CN	8/9/20	2	1	1	0	0		Int	x-2b
7998	Document Technician	3CN	8/9/20	5	4	1	0	0		Int	x-2b
<u>COMPROLLER</u>											
7993	Special Assistant to the Comptroller	1FX	4/23/20	1	0	1	0	0		Int	x-2b
<u>FIRE DEPARTMENT</u>											
8003	Firefighter (50 positions)	4A	Various	383	333	50	0	0		Int/Ext	x-1
8004	Fire Cadet (26 positions)	6BN	9/6/20	52	26	26	0	0		Int/Ext	x-1
			3/21/20								
			1/3/20								
7999	Deputy Chief, Fire	4OX	6/2/20	8	7	1	0	0	12.5% DNC Grant (1 pos.)	Int	x-1
8000	Battalion Chief, Fire (2 positions)	4MX	6/1/20	18	16	2	0	0		Int	x-1
			9/6/20								
8001	Fire Captain (3 positions)	4J	6/30/20	48	43	3	1	1		Int	x-1
			9/6/20								
			9/6/20								
8002	Fire Lieutenant (3 positions)	4E	9/6/20	139	131	3	3	2		Int	x-1
			9/6/20								
			9/6/20								
<u>HEALTH DEPARTMENT</u>											
7976	Public Health Nurse Supv.	1EX	4/17/20	1	0	1	0	0		Int/Ext	x-2b
7992	Program Assistant II	5FN	3/8/20	1	0	1	0	0		Int/Ext	x-2b
7755	Health Data & Evaluation Director	1GX	3/20/20	1	0	1	0	0		Int/Ext	x-2b
<u>LIBRARY</u>											
8008	Library Branch Manager	1EX	3/30/20	12	11	1	0	0		Int/Ext	x-2b
8010	Office Assistant IV	6HN	8/29/20	3	1	1	0	1		Int/Ext	x-2b
8012	Program Assistant II	5FN	3/7/20	3	2	1	0	0		Int/Ext	x-2b
8024	Facilities Manager	1HX	8/16/20	1	0	1	0	0		Ext	x-3
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
8014	Building Construction Inspector	2HN	7/13/20	12	9	1	0	2		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
8017	Crime Analyst	2GN	7/25/20	25	21	1	0	3		Ext	x-1
8023	Captain of Police	4N-839	TBD	21	20	1	0	0		Int	x-1
8018	Inspector of Police	4QX	8/16/20	4	2	1	0	1		Int	x-1
7614	Administrative Assistant I	6GN	8/13/18	2	1	1	1	0		Int/Ext	x-2b
8026	Police Lieutenant (20 positions)	4L-836	TBD	58	38	20	0	0		Int	x-1
8027	Police Sergeant (19 positions)	4G-831	TBD	213	194	19	0	0		Int	x-1
8028	Detective (56 positions)	4F-808	TBD	191	135	56	0	0		Int	x-1
8033	Custodial Worker II-City Laborer	8DN	5/23/19	39	31	1	0	7		Int	x-2b
8035	HVAC Maintenance Technician	7NN	9/7/20	6	4	1	0	0		Int/Ext	x-2b

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<u>DPW-INFRASTRUCTURE SERVICES</u>											
7991 & 7994	Municipal Serv. Electrician (2 pos.)	7QN	7/1/20 7/24/20	83	69	2	1	12	60% Capital	Int/Ext	x-2b
7995	Civil Engineer II	2GN	7/25/20	1	0	1	0	0	100% Capital	Int/Ext	x-2b
8021	Electrical Worker	7FN	7/25/20	34	27	1	1	5	60% Capital	Int	x-2b
8025	Engineering Tech. IV	3NN	1/17/16	14	4	1	1	8	100% Capital	Int	x-2b
8029	Civil Engineer III	2IN	8/6/20	2	1	1	0	0	80% Capital	Int/Ext	x-2b
8030	Painter	7IN	7/10/20	10	9	1	0	0	8% Cap., 17% Reimb.	Int/Ext	x-2b
8036	Accountant III (2 positions)	2GX	4/18/20 3/11/20	4	2	2	0	0	50% Capital	Int/Ext	x-2b
8039	Civil Engineer II (2 positions)	2GN	7/1/18 7/14/19	6	4	2	0		80% Capital	Int/Ext	x-2b
8038	Civil Engineer II (3 positions)	2GN	NA	4	0	3	0	1	100% Capital	Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
8007	Office Assistant IV	6HN	TBD	3	2	1	0	0		Int/Ext	x-2b
8005	Program Assistant II	5EN	NA	3	0	1	0	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>HEALTH DEPARTMENT</u>											
8032	Public Health Social Worker 3	2DN	7/18/20	8	6	1	0	1	50% Home Visiting grnt	Ext	x-6
<u>DPW-TRANSPORTATION FUND</u>											
8006	Accounting Assistant III	5EN	7/12/20	1	0	1	0	0	Transportation Fund	Int/Ext	x-6
<u>DPW-SEWER MAINTENANCE FUND</u>											
8040	Civil Engineer II	2GN	3/10/19	7	5	1	0	1	Sewer Maint. Fund	Int/Ext	x-6
8041	Civil Engineer II	2GN	NA	14	9	1	0	4	Sewer Maint. Fund	Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
8019	Communications Assistant III	6HN	7/11/20	4	3	1	0	0	Water Works	Int/Ext	x-6
8020	Customer Service Rep. III	6HN	4/7/20	16	14	1	1	0	Water Works	Int/Ext	x-6
8022	Network Coordinator Associate	2EX	7/11/20	2	1	1	0	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: July 22, 2020
 CCFN 200394

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>FIRE AND POLICE COMMISSION</u> Salaries & Wages Operating	\$30,000.00	\$30,000	This transfer was anticipated when carryovers from 2019 into 2020 were approved. The transfer provides funding for a professional services contract.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous