



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

300 – DIRECTED PATROL MISSIONS

GENERAL ORDER: 2021-XX
ISSUED: October 6, 2021

EFFECTIVE: October 6, 2021

REVIEWED/APPROVED BY:

Inspector Willie Murphy
DATE: September 9, 2021

ACTION: Amends General Order 2018-38 (December 21, 2018)

WILEAG STANDARD(S): NONE

300.00 PURPOSE

To establish a procedure by which a Directed Patrol Mission (DPM) is conceptualized, executed, communicated, documented, and evaluated.

300.05 DEFINITION

DIRECTED PATROL MISSION (DPM)

The temporary deployment of police personnel that is dedicated to a surveillance or specific enforcement activity in a targeted area to address a specific law enforcement concern or problem. A DPM shall be specific as to duration, hours of operation, purpose, location, and command.

300.10 AUTHORIZATION

- A. A DPM may be authorized by a district commander or acting district commander provided that it does not require the deployment of personnel from another district, division, or bureau.
- B. In the event that a DPM requires personnel from more than one district, division, or bureau, the approval of the commanding officers from the affected districts, divisions, or bureaus is required.
- C. The commanding officer authorizing the DPM, or their designee, shall obtain a sequential DPM number from the Patrol Bureau (extension [REDACTED]).

300.15 FORMAT/ROUTING

- A. A supervisor requesting a DPM shall file a *Department Memorandum* (form PM-9E) report that incorporates the problem solving components of SOP 003.15(E) Community Oriented Policing and the SARA model (scanning, analysis, response, and assessment).
- B. The *Department Memorandum* shall contain the following information:
 - 1. Initiative Type (e.g., burglary, entry to auto, motor vehicle theft)

2. Dates of Mission

This includes the starting date and the termination date, if known. If the termination date is not known, a review date shall be specified, when a determination of whether to continue the DPM shall be made. This review date shall typically not be more than seven (7) days after commencement of the DPM.

3. Operational Hours

This includes the day and times of when the mission will be active.

4. Location(s)

This is the geographic area to be covered in the particular mission (e.g., from West North Avenue on the south to West Capitol Drive on the north, North 20th Street on the west to North Holton Avenue on the east).

5. Specific Problem(s) (Scanning and Analysis in SARA Model)

- a. This section shall identify the reoccurring problem(s) in a specific area in collaboration with community input and data analysis. Members shall confirm the problem exists, identify the consequences of the problem, and determine the frequency.
- b. Members shall identify and analyze relevant data to learn more about the problem, including potentially narrowing its scope, and identify possible explanations as to why the problem is occurring, including understanding the underlying root cause(s) of the problem.

6. Specific Enforcement (Response in SARA Model)

- a. This section shall determine and implement a response that is contextual to the specific problem through problem solving and crime prevention techniques. Members shall work with community partners to select and implement the appropriate responses. Members may utilize the Problem Oriented Policing (POP) response guides located from the [Problem Oriented Policing Center](#) to assist in selecting the appropriate response(s).
- b. Additional instructions related to the specific enforcement may include, but not be limited to the following:
 1. If a particular mission calls for officers with specific training or skills, this section is used to give that information. The uniform of the day should also be included by explaining if the mission calls for uniform, plainclothes, or some type of disguise.
 2. The how of the mission, such as in a fixed surveillance. This section should provide detailed instructions as to where the officers are to plant, the building location, etc.

3. Reference to annexes regarding maps or drawings providing illustration of the area or building to be planted. If the surveillance is a roving type, the logistics of the operation should be documented in detail.
 4. The mode of transportation to be utilized, the type of vehicle to be used (if any), and where the vehicle(s) can be procured from.
 5. Any other special equipment must be listed, such as special weapons, rope, barricades, etc.
7. Squad(s)
- a. This section provides information detailing any special coordinating instructions and should provide sequential and clear instructions as follows:
 1. Communication equipment to be used on the mission and by whom (e.g., each police officer).
 2. Radio Channels to be used and monitored.
 3. Individual unit number assignments to officers involved in the mission.
 - b. This section will also include instructions for the passing on and dissemination of intelligence information gathered by officers working the mission. All intelligence information must be filtered through the supervisor in charge for coordination purposes.
8. Overtime Authorization
- This section shall indicate if overtime is authorized for the mission.
9. Expectations
- This section shall include the expectations related to the specific enforcement of the mission and shall include the following language:
- a. All traffic stops, field interviews (terry stop), no-actions encounters and frisks shall be conducted in accordance with the rights protected by the Constitution and laws of the United States and will be carried out with fairness and respect.
 - b. All traffic stops, field interviews (terry stop) and no-action encounters shall be supported by individualized, objective and articulable reasonable suspicion of unlawful conduct.
 - c. All frisks shall be supported by individualized, objective and articulable reasonable suspicion that an individual is armed and poses a present danger to the officer or a member of the public. All searches shall be conducted in accordance with SOP 085 Citizen Contacts, Field Interviews, and Search and Seizure.

- d. Every traffic stop, field interview (terry stop), no-action encounter, frisk and search conducted by any member of MPD is documented in an electronic, digitized record regardless of the outcome of the encounter.
- e. All traffic stops shall be documented in TraCS. All no-action encounters shall be documented in RMS. All field interviews (terry stop) shall be documented in RMS.
- f. Members will not rely on an individual's race, ethnicity, national origin, religion, gender, age, gender identity or expression, sexual orientation, immigrant status, limited English proficiency, disability or housing status to establish reasonable suspicion or probable cause, in the absence of a specific suspect description.
- g. The number of traffic stops, field interviews (terry stop), no-action encounters, frisks and/or searches will not be used as a performance indicator or in any way to evaluate performance.
- h. All non-supervisory officers assigned to the Patrol Bureau shall wear body-worn cameras and activate them at the initiation of any traffic stop, field interview (terry stop), no-action encounter, frisk or search and shall not deactivate the cameras until the encounter has concluded.

10. Field Supervision

This section shall identify the on duty field supervisor(s) responsible for the mission.

11. Mission Commander

This section shall identify the commanding officer, shift commander, or acting shift commander responsible for the overall supervision of the mission.

12. Preemption

This section shall indicate if squads assigned to the DPM are pre-emptable in accordance with SOP 300.20.

13. Assessment

This section shall indicate an after-action report will be completed after the DPM operation is concluded.

C. DISTRIBUTION OF DPM

1. After approval, copies of the DPM *Department Memorandum* shall be distributed by the approving commanding officer as follows:
 - Chief of Police

- Assistant Chiefs of Police
 - Inspector - Patrol Bureau
 - Inspector – Criminal Investigation Bureau (CIB)
 - Inspector – Administration Bureau
 - Commanding Officers – Respective CIB Divisions
 - Commanding Officers - All District Stations
 - Commanding Officer – Specialized Patrol Division
 - Commanding Officer – Fusion Division
 - Commanding Officer - Homicide Division
 - Commanding Officer - Forensics Division
 - Commanding Officer - Sensitive Crimes Division
 - Commanding Officer – Training Division
 - Commanding Officer – Special Investigation Division
 - Commanding Officer - Technical Communications Division
2. The distribution list shall be typed on the last page of the DPM. Commanding officers shall ensure that copies of all active DPM *Department Memorandums* are maintained in a manner readily accessible to all personnel.

300.20 PREEMPTION

- A. The commanding officer who authorizes a DPM shall specify whether assigned personnel can be preempted to answer calls for service. However, the night watch commander may suspend any DPM when deemed necessary due to exigent circumstances.
- B. Personnel assigned to a DPM shall not be used for assignment backlogs without the authorization of the district commander or designee who authorized the DPM, night watch commander, or higher authority.
1. A Technical Communications Division supervisor shall first contact the district commander or designee to seek authorization to utilize DPM personnel for backlog reduction.
 2. If the district commander or designee is not available, then the Technical Communications Division supervisor shall contact the on-duty or on-call night watch commander for authorization.
 3. Technical Communications Division supervisors shall not utilize DPM personnel for backlog reduction without proper authority. Personnel preempted from a DPM shall be returned to their previous duties as soon as practicable.

300.25 AFTER ACTION REPORT

- A. The supervisor in charge of a DPM shall submit an After Action Report upon completion of a DPM or on the review date, which shall include the assessment portion of the SARA model.
- B. The After Action Report shall be on a *Department Memorandum* report using the

following format:

1. Scanning and Analysis (SARA Model)

This section includes a brief description and reiteration of purpose / reason causing the DPM to be implemented.

2. Assessment (SARA Model)

This section includes:

- a. The crime specifics and/or accountability detailing the results of the DPM (e.g., stops, frisks, searches, arrests, clearances, no action encounters, additional reported crimes, and/or elimination of problem).
- b. Recommendations for mission termination based on a critical analysis detailing the achievement of desired goals and objectives of the DPM; to include strength and weaknesses addressing manpower allocations, strategies, and logistics with recommendations for any future like/similar deployment actions. In the event a DPM is extended, the report shall include a new review date, typically not more than seven (7) days following the current review.

Note: Use the same distribution as the original DPM.

- C. All body worn camera footage regarding traffic stops, no action encounters, field interviews (terry stop), frisks and searches as part of the DPM shall be reviewed by supervisory members at the conclusion of the DPM. The supervisor conducting the audit shall document the results of the audit on a *Department Memorandum* and submit it through their chain of command to the inspector of the Patrol Bureau.



JEFFREY B. NORMAN
ACTING CHIEF OF POLICE