

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: March 20, 2009

TIME: 1:30 P.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: March 20, 2009

CSC-Status - Under Civil Service Unless Noted as Exempt (E)

Funding Source - 100% Operating Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>FIRE DEPARTMENT</u>										
9137	Heavy Equipment Operator	853	3/8/09	183	182	1	0	0		Int
<u>DPW-INFRASTRUCTURE SERVICES</u>										
9139-40	Civil Engineer IV (2 positions)	12	2/10/09 2/10/09	4	1	2	1	0	95% Capital	Int
9141-42	Civil Engineer V (2 positions)	13	4/9/07 4/5/08	2	0	2	2	0	85% Capital	Int
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>DPW-SEWER MAINTENANCE</u>										
9146	Sewer Repair Crew Leader	265	6/18/06	5	2	1	0	2	Sewer Maint. Fund	Int
<u>DPW-WATER WORKS</u>										
9147	Water Maintenance Supervisor	6	5/12/09	1	0	1	0	0	Water Works	Int/Ext
9149	Network Coordinator Assoc.	4	4/19/08	2	0	1	0	0	Water Works	Int/Ext
9152	Water Meter Specialist	255	2/14/09	6	5	1	0	0	Water Works	Int/Ext

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

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Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DPW-INFRASTRUCTURE SERVICES</u> 2008 Major Streets 2008 Major Capital Equipment - Fleet	\$220,000	\$220,000	Some projects scheduled for 2008 have been postponed, allowing a transfer of funds to purchase a long-line painting machine for use in association with a grant to stripe bike lanes (CCFN 081511).
<u>DPW-PARKING FUND</u> 2008 Salaries 2008 Equipment 2008 Operating Expenditures	\$5,000 \$25,000	\$30,000	Year-end accruals slightly more than anticipated, and covers any future obligations that could be charged back to 2008 operating expenditures budget.
2008 Salaries 2008 Fringe Benefits	\$120,564.25	\$120,564.25	Fringe benefits as percentage of salary increased as a result of GASB requirements. Adjustment occurred after the establishment of the 2008 budget, and using salary fund transfer reduces need to use Contingent Fund or other sources to cover increased fringe benefit rate.
<u>DPW-SEWER MAINTENANCE FUND</u> 2008 Debt Service 2008 Operating Expenditures	\$740,468	\$740,468	Operating expenditures were over due entirely to higher than expected charges from other units of DPW (\$198,000 for fleet rental and \$520,000 for other reimbursements for pavement cut repairs need for repairs to sewers, catch basins, and manholes). The Sewer Fund incurred about \$200,000 in additional costs due to the June floods. 2008 debt service was paid primarily through re-financing the debt using the Clean Water Fund.
2008 Salaries 2008 Employee Benefits	\$429,221.81	\$429,221.81	Amount to cover OPEB fringe benefits per GASB 45. OPEB (Other Post Employee Benefits) represent retiree health care coverage. The Fringe benefits budget as a percentage of salaries has been increased in the 2009 budget. The fringe benefits reflect a new accounting rule and do not change the cash position of the Sewer Fund.
<u>DPW-WATER WORKS</u> 2008 Salaries & Wages 2008 Operating & Maintenance	\$1,100,000	\$1,100,000	Actual PILOT was \$700,000 more than budgeted and \$939,400 more than 2007 due to increased tax rate. Water Works paid \$321,000 for municipal services such as snow and ice charge that the utility had not formerly paid due to inadequacies of the older billing system. These overages will support regeneration of the Tax Stabilization Fund.
2008 Salaries & Wages 2008 Fringe Benefits	\$232,250	\$232,250	Amount to cover OPEB fringe benefits per GASB 45. The Fringe benefits budget as a percentage of salaries has been increased in the 2009 budget. The fringe benefits reflect a new accounting rule and do not change the cash position of the Water Works.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters