

COUNTY OF WAUKESHA



James T. Dwyer, Chairman
Waukesha County Board of Supervisors
Phone: (262) 548-7006

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May 25, 2001

Mr. Ronald Leonhardt, Clerk
City of Milwaukee City Hall
200 E. Wells St., Room 205
Milwaukee, WI 53202

Re: Timeline for establishing Wards

Dear Mr. Leonhardt:

On May 8, 2001, the Waukesha County Board of Supervisors adopted a Tentative Supervisory District Map consistent with the provisions set forth in s.59.10 of the Wisconsin Statutes (see enclosed map). The enclosed map shall be considered your receipt of the official submittal of the accepted Tentative Supervisory District Map, which allows your community to begin formulating wards.

Your community has 60 days from the receipt of the adopted Tentative Supervisory District Map to approve a Ward Plan by Ordinance or Resolution and submit it to Waukesha County. Once the Ward Plan is established and approved by your community, you must submit the plan to the Waukesha County Clerk's Office within the 60-day time frame of receiving the Tentative Supervisory District Map. The process of formulating wards should be reviewed by and discussed with your municipal attorney prior to establishing wards.

Based on the adopted Tentative Supervisory District Map, your community **has not** been divided. Therefore, you can proceed with the establishment of wards based on specific population ranges spelled out in s.5.15 (2) (b):

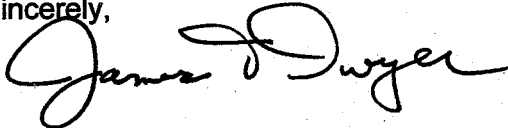
Population of Municipality	Ward Population Range
Cities over 150,000	1,000 to 4,000
Cities 39,000 to 149,999	800 to 3,200
Cities, Villages or Towns:	
10,000 to 38,999.....	600 to 2,100
1,000 to 9,999.....	300 to 1,000
Cities, Villages or Towns up to 999.....	no division required

As you are aware, the Waukesha County Department of Parks and Land Use has been utilizing the Wisconsin Shape Editor for local redistricting mapping software, known as WISE-LR, to formulate the Supervisory District Map. Waukesha County would like all communities to utilize the software in the formation of their wards. If your community has purchased the software and would like a digital copy of the Tentative Supervisory District Map, please contact Don Dittmar at (262) 896-8270.

Otherwise, if you would like to set up a time to utilize the software at the Waukesha County Administration Center, please contact Don Dittmar or Brian Depies at (262) 548-7790. The number of machines capable of running the WISE-LR Program and number of staff members available to assist are limited, so staff would like to try to set up times with any community interested in utilizing the software from June 11th through June 29th during the morning if possible. If you are unable to reach either of these individuals, please feel free to leave a message as to what date and time of day (morning or afternoon) would work best for your community and they will respond to your message as soon as possible.

In the event you have any questions regarding the redistricting process or the creation of wards, feel free to contact Mr. Dittmar, Mr. Depies, or Ms. Moore for technical assistance, or myself if you have any general questions regarding the Tentative Supervisory District Map.

Sincerely,



James T. Dwyer
County Board Chairman

JTD/KM/BD:smv

Enclosure

cc: Daniel Finley, Waukesha County Executive
Patricia Madden, Waukesha County Clerk
Dale Shaver, Waukesha County Dept. of Parks and Land Use Director
Don Dittmar, Land Information Systems Manager
Kathy Moore, Senior Planner
Brian Depies, Senior Land Use Specialist