

STEVEN ARTHUR MINER

Milwaukee, WI 53220

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PROPERTY ASSESSMENT, REAL ESTATE, and IT EXPERIENCE:

CITY OF MILWAUKEE, Milwaukee, WI. Jan. 15- Present

- Commissioner of Assessments – Responsible for creating and implementing a new departmental vision and implementing new technologies designed to create operational efficiencies. Improved advancement opportunities, professionalism, succession planning, safety, diversity, and accountability. Created an environment where supervisors exemplified servant leadership while improving the skill levels of staff members. Improved staff training opportunities. Implemented a new CAMA system. Revalued all properties every year.

CITY OF MILWAUKEE, Milwaukee, WI. Jan. 14- January 15

- Chief Assessor–Worked with Commissioner of Assessments to manage 31-member assessment staff and 12-member administrative staff. Supervised annual revaluations and implemented valuation practices to coordinate with city ordinances, state statutes, Department of Revenue guidelines, and international standards. Responsible for appeals management, exemption determinations, training, and supervision.

CITY OF WAUWATOSA, Wauwatosa, WI. Aug. 07- January 14

- City Assessor - Annually valued all real & personal property for assessment purposes. Maintained land and improvement records. Responsible for commercial appraisals, exemption determinations, training, and the supervision of assessment staff.

SNG CONSULTING SERVICES, Cudahy, WI.Sept. 95 – Dec. 08

- Self-employed consultant to assist Wisconsin assessors with assessment work and revaluations
- Revaluation projects include Pewaukee-2000, Cedarburg-2001, Stevens Point-2003, and Cudahy-2008
- Speaker at State and International Assessor conferences and training sessions
- Webmaster for two nonprofit organizations

CITY OF CUDAHY, Cudahy, WI. Dec. 92 - August 07

- City Assessor - Annually valued all real and personal property for assessment purposes. Maintained land and improvement records. Trained and supervised staff. Completed four in-house, citywide revaluations 1995, 1999, 2002 & 2005.
- Assessor & IT Coordinator April 2002-October 2003, also Feb 2005 – July 2005. Responsible for all IT and Telecommunication functions in City Hall and other departments

WAUKESHA COUNTY TECHNICAL COLLEGE, Pewaukee, WI.June 95 - June 97

- Developed Computer Assisted Mass Appraisal Course
- Part-time evening Instructor for the above course and trained another instructor to teach the same class.

ARROW SYSTEMS & SERVICES, INC., Hales Corners, WI.Jan. 93 - June 95

- Software demonstrations to prospective customers
- Developed help text for newly developed CAMA system
- Assisted with finalizing the Assessment roll for Bayside WI (1993) and completed village revaluation (1994)

CITY OF GREENFIELD – Assessors Office, Greenfield, WI.Jan. 92 - Jan. 93

- Group Leader of data collectors for citywide revaluation – supervised a team of appraisers for revaluation project

- Developed neighborhoods and performed sales analysis, utilized mass appraisal software for real estate valuation.
- Assisted in development of Computer Assisted Mass Appraisal software – designed screen layouts for system

GROOTEMAAT REAL ESTATE MGT. CORP., Milwaukee, WI..... Mar. 91 - April 92

- Residential Leasing Agent - responsible for leasing, marketing, and advertising of apartment communities.

RETAIL MANAGEMENT EXPERIENCE:

TRACK 'N TRAIL, El Dorado Hills, CA..... Jan. 89 - Dec. 90

- Store Manager in 60-store footwear retailing chain – Midwest location
- Increased store sales by 20% for 1990 vs. 89 through communication, motivation, and personnel management skills.

OVERLAND TRADING COMPANY, Cambridge, MA.....Oct. 81 - Jan. 89

- Store Manager in 33-store footwear retailing chain – several locations in Midwestern states
- Promoted three times as trouble-shooter, improved store operations, and increased sales volumes by up to 30% per year.
- Developed training program and had five assistant managers promoted to store manager positions.

PROFESSIONAL AFFILIATIONS:

African American Leadership Alliance – Milwaukee 2017 to present
Wisconsin Association of Assessing Officers, Vice President-2001, President Elect-2002, President-2003. Currently association Webmaster
International Association of Assessing Officers, Wisconsin Representative and volunteer
North Central Regional Association of Assessing Officers, President - 2008, Currently Webmaster
Southeastern Wisconsin Assessors Association, Treasurer-1997, Vice-President-1998, President-1999

AWARDS AND HONORS:

W.A.A.O Chairperson of the Year	2019
W.A.A.O. Legislative Service Award	2017
Presidential Citation from W.A.A.O. President – for exceptional service	2012
Wisconsin Award for W.A.A.O. – for exceptional service	2008
Most Valuable Member for W.A.A.O. – contributions to Assessment Administration	2005
Chairperson of the Year Award for W.A.A.O. – Property Tax Exemption Committee	2004
Audit Control Award for inventory control	1990
President’s Honor List at Waukesha County Technical College	1989-1990
Store of the Year, Award of Excellence for sales performance against planned volume	1985
Manager of the Year for most improvement as a supervisor	1984

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EDUCATION/LICENSING/CERTIFICATION:

Certified as Assessor III by Wisconsin Department of Revenue	2006
Waukesha County Technical College, Associate Degree, Property Assessment	1992
Certified as Assessor II by Wisconsin Department of Revenue	1991
Wisconsin Real Estate Brokers and Salespersons Licenses	1990
Michigan State University, Bachelor Arts, Marketing	1976-1980

ADDITIONAL APPRAISAL/ASSESSMENT EDUCATION:

Assessor and Broker continuing education per requirements of WI Department of Regulation and Licensing, USPAP

IAAO Course 1: Fundamentals of Real Property Appraisal,
IAAO Course 159: Market Analysis for Income Valuation,
IAAO Course 300: Fundamentals of Mass Appraisal,
IAAO Course 301: Mass Appraisal of Residential Property,

IAAO Course 311: Residential Modeling Concepts,

IAAO Course 2: Income Property Valuation
IAAO Course 112: Income Approach to Valuation II
IAAO Course 201: Appraisal of Land
IAAO Course 302: Mass Appraisal of Income-Producing Properties
IAAO Course 400: Assessment Administration

MEMBERSHIPS AND INTERESTS:

Violin / Fiddle, Piano, Hiking, African American Leadership Alliance – Milwaukee, National Eagle Scout Association, Servant Leadership, F&A Masons of Wisconsin – Lake Lodge, Habitat for Humanity – Volunteer, Church volunteer