

Ref: CC File No. 201298
SF 21025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 3, 2021
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: February 3, 2021
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Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>FIRE DEPARTMENT</u>				
8370	Fire Lieutenant	4E	1/20/21	
8372	Heavy Equipment Operator (23 pos.)	4D	Various	
<u>HEALTH DEPARTMENT</u>				
8355	Epidemiologist	2JN	1/22/20	
8356	Health Strategy Director	1GX	2/13/21	
<u>LIBRARY</u>				
8358	Librarian III	2FN	1/23/21	
8359	Branch Library Services Assistant	2CN	1/10/21	
8362	Network Manager	1GX	4/1/21	
8363	HVAC Maintenance Tech. (2 pos.)	7NN	9/28/18 1/25/20	
<u>POLICE DEPARTMENT</u>				
8354	Inventory Control Assistant II	6HN	2/7/21	
8366	Community Service Officer (17 pos.)	5EN	NA	
8388	Staff Assistant-Senior	2IX	2/2/21	
<u>DPW-ADMINISTRATIVE SERVICES</u>				
8364	Personnel Payroll Asst. III	5EN	2/6/21	
8351	Accounting Assistant II	5HN	1/26/21	
8357	Public Works Coordination Mgr.	1KX	1/23/21	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
8371	Civil Engineer V	1JX	1/5/20	
8377	Engineering Technician II (8 pos.)	3FN	Various	
8373	Engineering Technician V	3RN	2/18/20	
8379	Facilities Maintenance Supervisor	1EX	10/27/19	
8387	Engineering Technician VI	2IN	2/20/21	
8352	Inventory Assistant IV	6JN	1/24/21	
8353	Custodial Worker II/City Laborer	8DN	2/1/21	
<u>DPW-OPERATIONS DIVISION</u>				
8369	Sanitation Project Analyst	2FX	2/6/21	
8368	Fleet Repair Supervisor	1DX	2/6/21	
8367	Vehicle Services Technician (3 pos.)	7ON	1/10/21 1/10/21 2/12/21	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DOA-OFFICE OF EQUITY AND INCLUSION</u>				
8390	Equal Rights Specialist	2EX	12/29/20	
<u>DPW-SEWER MAINTENANCE FUND</u>				
8380	Engineering Technician II	3FN	9/20/20	
<u>DPW-WATER WORKS</u>				
8384	Communications Assistant III	6HN	1/21/21	
8383	Water Plant Maintenance Asst.	5IN	2/20/21	
8382	Water Chemist	2EN	1/30/21	
8381	Customer Service Rep. III	6HN	1/9/21	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance & Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>CITY ATTORNEY</u> SPA-Damages and Claims SPA-Insurance Fund	\$62,321	\$62,321	City insurance costs are higher than was anticipated in the 2021 budget.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous