

**Department of Administration
Purchasing Division**

Finance & Personnel Committee Approval Required

For Single / Sole Source Contract

Contract #E0000000016-A

Background:

User Department:	Assessor's Office
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Property Deed Transfer Information Services
Vendor Name and Location:	Chicago Title Insurance Co. (Waukesha, WI)
Contract Term:	07/01/2010 through 11/22/2011
Requisition # and Date Received:	0000015089, 12/07/2016
Original Contract Amount:	\$89,567.12
Expenditures to Date:	\$222,500.00
Current Contract Amount:	\$223,567.12

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
09/02/2010	Original Vendor Service Contract for Property Deed Transfer Information Services	07/01/2010 through 11/22/2011	\$89,567.12
12/01/2011	Amendment No. 1: Increase the estimated contract total by \$126,000.00 from \$89,567.12 to \$215,567.12 and extend the contract from 11/23/2011 through 11/22/2014 with annual options to extend.	11/23/2011 through 11/22/2014	\$126,000.00
12/15/2014	Amendment No. 2: Extend the contract term for six (6) months from 11/23/2014 through 05/22/2015.	11/23/2014 through 05/22/2015	\$0.00
06/02/2015	Amendment No. 3: Extend the contract term for nine (9) months from 05/23/2015 through 02/22/2016.	05/23/2015 through 02/22/2016	\$0.00
02/12/2016	Amendment No. 4: Increase the estimated contract total by \$8,000.00 from \$215,567.12 to \$223,567.12 and extend the contract term from 02/23/2016 through 02/22/2017.	02/23/2016 through 02/22/2017	\$8,000.00
Pending	Amendment No. 5: Increase the estimated contract total by \$51,800.00 from \$223,567.12 to \$275,367.12 and extend the contract term from 02/23/2017 through 02/22/2018.	02/23/2017 through 02/22/2018	\$51,800.00
Total (including the pending amendment)			\$275,367.12

Purpose of Amendment:

The purpose of this amendment is to provide continued Property Deed Transfer Information Services to the Assessor's Office. This service includes all of the deeds that have been recorded within the City of Milwaukee the prior week. Departmental staff uses this data to change ownership records for properties within the City.

Any disruption in the flow of data to our office would result in our staff not changing ownership records and therefore our records would be inaccurate. There are over 300 ownership changes per week. The ownership and the legal description are checked for each of these deeds.

This amendment will increase the estimated total contract by \$51,800.00 from \$223,567.12 to \$275,367.12 and extend contract E0000000016-A for one year from 02/23/2017 through 02/22/2018, exercising the option to extend upon mutual consent.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000015070**

Background:

User Department:	Milwaukee Health Department ("MHD")
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for HIV and STD Prevention Services
Vendor Name and Location:	Diverse and Resilient, Inc. (Milwaukee, WI)
Contract Term:	01/01/2017 through 12/31/2017 with Options to Extend Upon Mutual Consent
Requisition # and Date Received:	0000015070, 12/02/2016
Original Contract Amount:	\$100,000.00
Expenditures to Date:	N/A
Current Contract Amount:	N/A

Purpose of Contract:

The Milwaukee Health Department is seeking to enter into a Vendor Service Contract for HIV and STD Prevention Services with Diverse and Resilient, Inc. The contract period will be January 1, 2017 through December 31, 2017 with the option to extend upon mutual consent with an estimated contract total of \$100,000.00.

Background:

The Milwaukee Health Department (MHD) is seeking this contract with Diverse and Resilient, Inc. (D&R) to work on intensive case management of high-risk individuals to identify, test and treat persons at risk for HIV, persons with HIV that need additional testing and support, and addressing HIV/syphilis co-infection. In addition, this contract will provide assistance to an emerging community of African American Men who have sex with men. MHD has developed a successful past contracting experience with D&R since 2013.

Diverse and Resilient, Inc. (D&R) is a nonprofit organization whose mission is the healthy development of lesbian, gay, bisexual, and transgender (LGBT) people in Wisconsin by creating and sustaining groups and communities to take action. Milwaukee has been experiencing increased rates of HIV and syphilis co-infection and a partnership with an agency such as D&R provides inroads to reach otherwise hard to reach at risk individuals.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000015072**

Background:

User Department:	Milwaukee Health Department (“MHD”) – Office of Violence Prevention (“OVP”)
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Civil Legal Assistance Services
Vendor Name and Location:	Legal Action of Wisconsin (Milwaukee, WI)
Contract Term:	01/01/2017 to 09/30/2019 with the Option to Extend Upon Mutual Consent
Requisition # and Date Received:	0000015072, 12/02/2016
Original Contract Amount:	\$232,777.00 (GRANT-FUNDED)
Expenditures to Date:	N/A
Current Contract Amount:	N/A

Purpose of Contract:

The Milwaukee Health Department is seeking to enter into a Vendor Service Contract for Civil Legal Assistance Services with Legal Action of Wisconsin. The contract period will be January 1, 2017 through September 30, 2019 with the option to extend upon mutual consent to align with the Violence Prevention Justice for Families grant period with an estimated contract total of \$232,777.00, in accordance with the grant approvals by the Public Safety Committee on November 10, 2016 and the Common Council on November 22, 2016.

Background:

Legal Action was established in 1968 to provide free civil legal services and representation to low-income people. The organization serves 39 south central and southeastern Wisconsin counties, including Milwaukee and surrounding counties. Each year, they provide these services in about 9,000 – 11,000 cases. The agency has always placed a high priority on serving people who have been survivors of violence. Since 1998, Legal Action and Sojourner Family Peace Center have been funded by VOCA for collaborative projects, where Legal Action provides lawyers to obtain restraining orders and solve other civil legal problems for domestic violence victims referred by those programs. Legal Action has also received Legal Assistance to Victims program grants six times to serve underserved and marginalized groups. The agency receives funding from the State of Wisconsin for an FTE attorney to serve the civil legal needs of domestic violence victims in six rural western Wisconsin counties in partnership with domestic violence service providers. Legal Action has substantial expertise and capability relating to family law, especially as it relates to domestic violence victims, because they have limited their work in family law to serving only victims of domestic violence. Per the Justice for Families grant, the contract with Legal Action for Wisconsin will not exceed \$232,777.

Legal Action will assign a full-time project attorney with a minimum of three years of experience practicing family law, a valid Wisconsin law license, and training and experience working with victims of domestic violence during the first quarter of the grant. The project attorney will provide the project’s civil legal services, maintaining an onsite presence at the Safe Exchange Center and at the Family Peace Center to ensure ease of access for victims and non-offending parents. Services may also be provided at a community location that is most convenient for the client.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000015073**

Background:

User Department:	Milwaukee Health Department (“MHD”) – Office of Violence Prevention (“OVP”)
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Project Management Services
Vendor Name and Location:	Community Advocates Public Policy Institute (CA-PPI), (Milwaukee, WI)
Contract Term:	01/01/2017 through 09/27/2017 with annual Options to Extend through 09/27/2021
Requisition # and Date Received:	0000015073, 12/02/2016
Original Contract Amount:	\$114,432.00 (GRANT-FUNDED)
Expenditures to Date:	N/A
Current Contract Amount:	N/A

Purpose of Contract:

The Milwaukee Health Department is seeking to enter into a Vendor Service Contract for Project Management services with Community Advocates Public Policy Institute (CA-PPI). The contract period will be from January 1, 2017 through September 27, 2017 with annual options to extend through September 27, 2021 to align with the Violence Prevention Recast Milwaukee Project grant period with an estimated contract total of \$114,432.00, in accordance with the grant approvals by the Public Safety Committee on September 29, 2016 and the Common Council on October 11, 2016.

Background:

Community Advocates is one of Milwaukee’s oldest non-profit institutions, founded in 1976 to help low-income people to meet their basic needs. The Public Policy Institute division was founded in 2008 to work on solutions to poverty and is the only one of it’s kind in Milwaukee, making Community Advocates uniquely positioned to coordinate large scale collaborative service efforts. Their expertise in bringing different sectors and partners to the table for at least three major substance abuse and behavioral therapy initiatives in the last 5 years, made them the only potential co-applicant/partner for this grant. The scope of services is something to which they are accustomed and other institutions simply wouldn’t have the capacity and couldn’t have met the application window which fell in late spring of 2016.

CA-PPI excels at building and supporting community-wide coalitions (the Milwaukee County Substance Abuse Prev. Coalition – a SAMHSA Drug-Free Communities grantee, the City of Milwaukee Tobacco-Free Alliance, and Alliance for WI Youth), convening groups for trainings, and offering targeted trainings and technical assistance to youth-serving agencies and coalitions, including cultural competency trainings. CA-PPI took a lead role in coordinating the collaborative effort to plan Milwaukee’s first Boys & Men of Color Week in 2015, and currently runs the Minority Male Achievement Program. Through its network of grantees, CA-PPI has strong relationships with most local youth serving nonprofits. In 2015 those grantees collectively served 6,500

people, most of them youth, 70% of whom were African American. Most CA-PPI staff have training in youth services and coalition best practices, and CA-PPI is experienced in coordinating with evaluation consultants and trainers, managing complex subcontracts, and meeting funder requirements.

In this capacity, Community Advocates Public Policy Institute (CA-PPI) will house the full-time Program Manager role. CA-PPI will offer an ideal launching pad for the Recast Program Manager to do coalition work and trainings, and ongoing coordination and alignment with the Project Director, Reggie Moore. Key project partner staff include Kari Lerch, Recast Key Advisor; Elyse Wageman, Prevention Services Manager and Melissa McGaughey, Communications Manager. Additional in-kind staff support will come from Jeff Roman, a Benchmark Coordinator/Coordinator of Minority Male Achievement Program. All key staff have long standing experience in youth programming, training, coalition building and support and advocacy work.

City Purchasing Director

Date