

## Carlton L. Butts

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### Executive Summary

#### Strengths

- Experience organizing complex projects, defining project priorities and delegating tasks;
- Self-starting, goal-oriented strategist whose confidence, perseverance and vision promote success;
- Demonstrated record of high performance standards, including attention to schedules, deadlines, budgets and quality work.

#### Challenges

- Retaining employees due to seasonal work and disadvantaged employee pool (employees facing life challenges such as child care, transportation);
- Cash flow for larger-scale jobs – credit availability limited and minimal cash on hand to fund payroll for bigger jobs.

### Accomplishments

Owned and operated MME Electrical Contractors, Inc. (1987-1994) Phoenix Electric, Inc. (1994-June 2014) and CButts Electric, Inc. (June 2014-Present).

### Employment

**City of Milwaukee**  
**Electrical Inspector**

**Milwaukee, WI**  
**May, 1985 - July, 1989**

- Inspected electrical installations to verify compliance with ordinances and safety laws;
- Inspected electrical installations during construction and remodeling. Developed practical solutions to address non-conformities;
- Ensured compliance with laws and ordinances establishing minimum standards for residential, commercial and industrial installation and appliances.

#### **Assistant Supervisor Electrical Inspector**

- Inspected electrical installations during construction and remodel;
- Verified loads, demand factors, and number of circuits to ensure that circuits were capable of operating without overloads;
- Maintained inspection records and handled report preparation for use in administrative and judicial proceedings.

**Consultant – Mista, Inc., Director of Operations**

**January 2000-December 2004**

- Responsible for investigating, developing and implementing policies and procedures for 180 employee company.

**Consultant - Easco Boiler Company**

**October, 2010 – February, 2011**

- Acted as Director of Operations for boiler design and manufacture company which employed in excess of 300 persons. Developed policies and procedures for company employees.

**Education**

**University of Wisconsin -- Milwaukee**  
Major Electrical Engineering (Not Completed)

**Milwaukee, WI**  
1976-1979

**Licenses**

- Journeyman Electrician, September 1983;
- State of Wisconsin Certification as Electrical Inspector August 1986;
- State of Wisconsin Certification as Master Electrician December 1986.

**Affiliations**

- Associated Builders and Contractors Apprenticeship Board (1996-1998)
- ABC Minority Committee Chairperson for the State of WISCONSIN (1998);
- Milwaukee Area Technical College Electrical Advisory Committee (1998-2002).