GRANT ANALYSIS FORM
OPERATING & CAPITAL GRANT PROJECTS/PROGRAMS

Department/Division: Library Board

Contact Person & Phone No: Virginia Schwartz, Humanities Coordinator, 286-3216

Category of Request

☐   **New Grant**

☐   **Grant Continuation**

                                                        Previous Council File No.

☐   **Change in Previously Approved Grant**

                                                        Previous Council File No.

Project/Program Title: Shipshape

Grantor Agency: Wisconsin Department of Administration, Coastal Management

Grant Application Date: November 7, 2003   **Anticipated Award Date:** July 1, 2004

Please provide the following information:

1. Description of Grant Project/Program (Include Target Locations and Populations):
Shipshape is a joint project of the Milwaukee Public Library and the Wisconsin Marine Historical Society. These funds will provide the necessary resources to convert over 7,000 Great Lakes vessel files from paper format to a computerized database. This will also provide for the preservation of the files. Staff and volunteers have been creating the vessel files for more than 40 years. They are a unique resource used by researchers from all over the world.

2. Relationship to City-wide Strategic Goals and Departmental Objectives:
The library has created the electronic database and begun to enter the data with the help of the Wisconsin Marine Historical Society. The data is an important part of Milwaukee's marine history. This relates to Library's goals to preserve, enhance and transform the Milwaukee Public Library collections and services to effectively respond to changing communities and to emerging technologies. It also applies to the goal to coordinate a grant-writing program to identify, apply for, implement and track grant money to enhance collections, equipment and services. It meets the City's goal: to enhance the "value" of Milwaukee including the "connectedness" of its people, and the City self vision that encompasses "a flourishing culture recognized for its arts and museums."

3. Need for Grant Funds and Impact on Other Departmental Operations (Applies only to Programs):

4. Results Measurement/Progress Report (Applies only to Programs):

5. Grant Period, Timetable and Program Phase-out Plan:
Grant would be received on July 1, 2004 and the entire project would be completed by June 30, 2005.

6. Provide a List of Subgrantees:

7. If Possible, Complete Grant Budget Form and Attach to Back.