



**Department of Public Works  
Operations Division- Sanitation Services**

**Jerrel Kruschke, P.E.**  
Commissioner of Public Works

**Danielle A. Rodriguez, M.B.A.**  
Director of Operations

**Rick Meyers**  
Sanitation Services Manager

September 27, 2024

City Service Commission  
Department of Employee Relations  
City Hall, Room 706

RE: Request to Extend Probationary Period – Damond Maurice Watts

Dear City Service Commissioners:

DPW Operations Division respectfully requests to extend the probationary period for Damon Maurice Watts, who was hired as a City Laborer, December 24, 2023 and is subject to a 9-month probationary period scheduled to end on October 14, 2024 after being administratively extended.

Mr. Watts' overall performance has met job requirements, but he has not obtained the required Commercial Driver's license. We have also outlined in his performance improvement plan the objective of obtaining his Commercial Driver's License Permit and License. DPW Fleet had not been adequately staffed to provide the required 40 hours of entry level driver training (ELDT) classroom instruction within the first six month of employment which is now a Federal requirement. DPW requests his probationary period be extended six months to April 14, 2025. Mr. Watts has been made aware of this request. This is the first extension request.

Thank you for your consideration. If you have any questions or concerns, please contact Rick Meyers, Sanitation Services Manager (x2332 [rmeyer@milwaukee.gov](mailto:rmeyer@milwaukee.gov)) or Makisha Porter, Operations Human Resources Administrator (x3255 or [mmporte@milwaukee.gov](mailto:mmporte@milwaukee.gov)).

Sincerely,

Danielle Rodriguez, M.B.A.  
Director of Operations

DAR:mmmp  
cc: Dan Thomas, Rick Meyers, Jeff Smith