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Memorandum

To: Leon W. Todd, Executive Director

From: Barbara Cooley, Research and Policy Analyst

Date: November 20, 2025

RE: SOP 114 – Domestic Violence
Airborne Assessment Team SOI
Wellness Team SOI

SOP 114 – Domestic Violence

The only recommended update is the section related to the release of the victim's information to the Domestic Violence Hotline was updated to better clarify the section is not about the release of the victim's information but about the victim receiving services. The updates better clarify the victim actually has to "opt-out" on their own accord for their information not to be released under Marsy's Law and there is not a requirement on the officers to do anything to prevent the release of information. The updated SOP clarifies officers should ask whether or not the victim would like "services and advocacy" provided through the Sojourner Family Peace Center.

Airborne Assessment Team SOI

- Adding a section related to drone as first responder operations and patrol led operations.
- Minor grammatical updates throughout the policy.

Wellness Team SOI

This SOI has received extensive additions, primarily to ensure quality, skill and accountability of Wellness Team members. For the full listing, please see the Roll Call version of the SOI, included with this agenda item.

- Adding definitions to the policy to provide more context and descriptions of terms.
- Grammatical clean up throughout the document to better describe the difference between Wellness Team members and Peer Support members.
- Updating the requirements for how to apply and the selection process for the Wellness Team.
- Adding candidate requirements for Wellness Team members.
- Adding participation requirements for Wellness Team members.
- Adding a provision for how to remove members from the Wellness Team.
- Adding the roles for Wellness Team and Peer Support members, and the role of the lead peer.
- Updating the roles and responsibilities of the Wellness Team coordinators.
- Adding that while being a Wellness Team / Peer Support member is an unpaid and voluntary position, a supervisor may authorize a member to work on duty or on overtime in this role if the duties are performed in conjunction with a critical incident.
- Minor grammatical updates throughout the policy.