

Ref: CC File No. 151436  
16025

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 3, 2016

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: February 3, 2016

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DOA-INFORMATION &amp; TECHNOLOGY MANAGEMENT DIVISION</u>				
819	Programmer Analyst	2GN	6/12/14	
820	IT Support Specialist	2EN	6/24/13	
821	IT Support Associate	5GN	1/30/16	
<u>CITY ATTORNEY</u>				
782	Legal Office Assistant-Senior	6LN	7/30/15	
<u>DEPT. OF CITY DEVELOPMENT</u>				
817	Economic Development Spec. (2 pos.)	2GX	2/3/16 1/31/16	
<u>COMPTROLLER</u>				
686	City Payroll Assistant-Senior	5GN	1/9/16	
785	Auditor	2GX	1/2/16	
<u>FIRE DEPARTMENT</u>				
814	Network Coordinator Associate	2EX	11/3/15	
<u>LIBRARY</u>				
783	Marketing & Public Relations Officer	1FX	1/1/16	
784	Human Resources Officer	1FX	2/2/16	
790	Administrative Specialist Sr.	2EX	2/6/16	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
802	Accounting Assistant II (2 positions)	6HN	2/27/16 3/5/16	
<u>POLICE DEPARTMENT</u>				
774	Inspector of Police (3 positions)	4QX	TBD	
805	Domestic Violence Victim Liaison	2DN	NA	
808	Police Services Spec.-Investigator	5EN	2/1/16	
810	Sensitive Crimes Project Coordinator	2EX	4/27/15	
811	Human Resources Administrator	1HX	12/19/15	
812	Office Assistant IV	6HN	1/17/16	
815	Police Dispatcher (3 positions)	6NN	10/31/15 12/29/15	
818	Detective (5 positions)	4F-808	NA	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
742	Inventory Assistant II	6HN	11/7/15	
804	Bridge Operator (3 positions)	8GN	11/20/15 11/22/15 12/20/15	

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<u>DPW-OPERATIONS DIVISION</u>				
786	Urban Forestry Crew Leader	7IN	1/9/16	
794	Fleet Services Welder	7HN	2/6/16	
795	Vehicle Services Technician	7FN	2/19/16	
796	Garage Attendant	8DN	12/22/15	
797	Quality Assurance Coordinator	2IX	2/27/16	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DOA-COMMUNITY BLOCK GRANT ADM.</u>				
769	Grant Compliance Manager	2JX	1/29/16	
<u>EMPLOYES' RETIREMENT SYSTEM</u>				
801	Pension Specialist Senior	2DN	1/17/16	
829	Records Technician II	6EN	2/1/16	
<u>DPW-WATER WORKS</u>				
776	Water Repair Worker (3 positions)	8LN	12/7/15 1/18/16 1/9/16	
781	Water Distr. Utility Investigator	8IN	12/19/15	
813	Water Meter Investigator	8IN	1/5/16	