



Department of Public Works

Ghassan Korban, P.E.  
Commissioner of Public Works

April 30, 2018

Honorable Members of the Common Council  
200 East Wells Street, Room 205

Subject: Feasibility Study – Performing Infrastructure Contracting Work In-House

Dear Honorable Council Members:

On December 19, 2017, the Common Council adopted Resolution File Number 171384 requiring the Department of Public Works to study the feasibility of performing infrastructure repairs and improvements using City staff as opposed to contracting the work out. This letter is to provide the council members with the April 30<sup>th</sup> update on the department's actions regarding the feasibility study.

In our March 29<sup>th</sup> update, we provided the types of positions needed, the estimated number of each type of position, and an approximate salary for each position. In addition, we provided the types of equipment, the number of units needed, and an estimated cost for the equipment. The update also outlined the areas that additional research was needed to fully analyze the feasibility of performing this work using city staff. The additional areas were related to facilities for the construction staff, equipment, and supplies, additional staffing and space needed for the maintenance of the vehicles, training of new employees, as well as administrative costs for the additional personnel and consideration of how liability for the self-performed work would be addressed.

As we complete this additional research, we are incorporating the information into the overall analysis of the feasibility of performing the infrastructure work using city forces. The draft of the final report is currently under way and will be submitted by May 31, 2018.

Please let me know if you would like to meet to discuss.

Very truly yours,

Ghassan Korban, P.E.  
Commissioner of Public Works

Enclosure

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