

Product Classification

SAS
File



October 3, 2016

James R. Owczarski
City Clerk
City of Milwaukee
200 E Wells Street, Room 205
Milwaukee, WI 53202-3591

CITY OF MILWAUKEE
2016 OCT 10 A 10:18
CITY CLERK'S OFFICE

Dear Mr. Owczarski:

This is in response to your request for authorization to ship envelopes containing unused medication, of controlled and/or non-controlled substances, through the United States Postal Service, for the purpose of disposal/destruction.

You submitted a request dated September 19, 2016 for authorization to mail controlled and/or non-controlled unused medication from the Ultimate user to the following locations for destruction;

Milwaukee Police Department, Property Control
2620 W. Wisconsin Ave.
Milwaukee, WI 53233-9903

Cudahy Police Department
5050 S. Lake Dr.
Cudahy, WI 53110-9910

This is in accordance with Drug Enforcement Administration (DEA) Secure and Responsible Drug Disposal Act. On file for review, are File No 160095, resolution to cover disposal costs for Mail-back Prescription Drug Pilot Program; samples of the return envelope, a 4 mil white/silver poly mailer, the outer dimension 7.78" x 11.625" with a 1.625" hot melt tape tamper evident flap; NCSC Confirmation Certificate; sample return labels; and sample of the package insert.

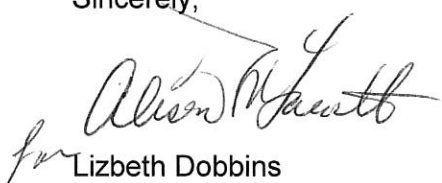
Mail back programs must follow the guidelines below the collector must:

- Have a registered location and a method of destruction consistent with Section 1317.90 and Accept only those controlled substances listed in Schedule II-V that are lawfully possessed by an ultimate user or person lawfully entitled to dispose of an ultimate user decedent's property may be collected.
- The collector must make available, packaging for the mail back program that is:
 - Nondescript and shall not include any markings or other information that might indicate that the package contains controlled substances.
 - Water and spill proof, tamper-evident, tear resistant; and stable;
 - Preaddressed with the collector's registered address or the participating law enforcement's physical address;
 - Have postage prepaid and marked with a unique identification number that enables the package to be tracked.
 - Contains instruction for the user that indicate the process for mailing back the package, the substances that can be sent, notice that the package may only be mailed from within the customs territory of the United States (the 50 States, the District of Columbia and Puerto Rico), and notice that only the packages provided by the collector will be accepted for destruction.

Your request has been approved for one year and expires on **October 2, 2017**.

This approval is granted with the understanding that the Postal Service may rescind this decision at any time if it is subsequently determined that a safety concern or a negative operational impact is disclosed, or at the sole discretion of the Postal Service. If you have any questions concerning the information in this letter, please contact Michelle D. Lassiter at 202-268-2914.

Sincerely,



Lizbeth Dobbins
Manager
Product Classification

CERTIFIED MAIL- 7011 0470 0003 7883 2265

cc: PCSC
McKenzie, Nan K

PC: MDLassiter: Case No: 79673