



Department of Administration
Budget and Policy Division

Tom Barrett
Mayor

Sharon Robinson
Administration Director

Mark Nicolini
Budget and Management Director

March 15, 2010

Ref: 10019

Common Council
City of Milwaukee

Subject: Communication Relating to the Establishment of Position Authority for New Positions (File No. 091469)

Dear Honorable Members:

This is a communication from the Department of Administration that requests creation of position authority in the Department of Administration, the Department of Neighborhood Services, and the Department of City Development for the Neighborhood Stabilization Program II.

The Common Council has given approval for the Neighborhood Stabilization Program II in a previous Common Council file. At that time, new positions needed to run the program were not created. This communication will address the technical issue of position creation for this program. The following is a list of the positions that should be created under this program.

DEPARTMENT OF ADMINISTRATION
COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION DIVISION

Administrative Specialist Senior (B)

DEPARTMENT OF CITY DEVELOPMENT
GENERAL MANAGEMENT AND POLICY DEVELOPMENT DECISION UNIT
HOUSING DEVELOPMENT

Community Outreach Liaison
Office Assistant IV
Housing Program Specialist
Housing Rehabilitation Specialist Senior (2 positions)

FINANCE AND ADMINISTRATION

Accountant I

March 15, 2010

DEPARTMENT OF NEIGHBORHOOD SERVICES
ADMINISTRATIVE SERVICES SECTION

Program Assistant II

Please amend the 2010 Position Ordinance to reflect these changes.

Sincerely,

A handwritten signature in black ink that reads "Mark Nicolini". The signature is written in a cursive style with a large initial "M".

Mark Nicolini
Budget and Management Director

DY:dmr

Finance/letters/comNSPII positions final.doc