

INTERDEPARTMENTAL COOPERATION AGREEMENT
MEMORANDUM OF UNDERSTANDING
2003 CDBG/HOME GRANT AWARDS

This agreement, entered into as of the **First** day of **January, 2003**;

WHEREAS, the various departments of the City of Milwaukee, including _____
_____ (the "Department") have received an appropriation of 2003
Community Development Block Grant funds and/or HOME Investment Partnerships Act funds pursuant to
Common Council Resolutions No. 020864, 020865, 020866, 020867, and 020868 (hereinafter referred to as
"the 2003 CDBG Funding Resolutions"); and

WHEREAS, pursuant to Common Council Resolution No. 021037, the Department and CBGA are
authorized to enter into such contracts and subcontracts as may be required within the limits of the respective
approved project budgets set forth in the 2003 CDBG Funding Resolutions; and

WHEREAS, pursuant to Common Council Resolution No. 74-92-5v, the Department and CBGA are
entering into this cooperation agreement with respect to the expenditure by the Department of the 2003 CDBG
funds and HOME Funds appropriated in the 2003 CDBG Funding Resolutions; and

WHEREAS, CBGA and the Department desire to set forth in this agreement the terms and conditions
for administration and expenditure of CDBG Funds and HOME Funds appropriated to the Department for
2003; and

WHEREAS, execution and delivery of this agreement was authorized by resolution of its Common
Council in file no. 021037;

NOW, THEREFORE, in consideration of the promises and the mutual agreements contained herein,
CBGA and the Department agree as follows:

I. DEFINITIONS

As used in this agreement, the following terms shall have the respective meanings set forth below:

"2003 CDBG Funding Resolutions" means City of Milwaukee Common Council Resolutions No.
020864, 020865, 020866, 020867, and 020868, as amended from time to time by lawful action of the Common
Council.

"CBGA" means the City of Milwaukee Community Development Block Grant Administration.

"CDBG Funds" means the City of Milwaukee's 2003 allocation of Community Development Block Grant
funds from the United States Department of Housing and Urban Development.

"HOME Funds" means the City of Milwaukee's 2003 allocation of HOME Investment Partnerships Act grant funds from the United States Department of Housing and Urban Development.

"Project Budgets" means the approved project budgets set forth in the 2003 CDBG Funding Resolutions, and the proposal(s) submitted by the Department, copies of which are attached hereto.

"Department" means the City of Milwaukee _____.

II. USE OF CDBG AND HOME FUNDS

The Department and CBGA agree that CDBG Funds and HOME Funds shall be used only for the purposes, and subject to the limitations on dollar amounts and activities, set forth in the Project Budgets.

III. COMPLIANCE WITH FEDERAL LAW

The Department agrees that all expenditures of CDBG Funds and HOME Funds shall comply with all federal, state and local law and regulations governing the use of CDBG Funds and HOME Funds.

IV. TERM OF AGREEMENT

The term of this agreement shall begin on January 1, 2003 and shall terminate on December 31, 2003, unless extended by lawful action of the Common Council or the City of Milwaukee Community Block Grant Administration.

V. BOOKS AND RECORDS

The Department shall keep proper books and records of account with respect to its performance of this agreement, and shall maintain such books and records for a period of 6 years following the end of the year to which such records and accounts pertain. During such period, CBGA or the City Comptroller shall have the right, at any time during normal business hours and on reasonable notice, to inspect, audit and make extracts from such books and records.

VI. REPORTS AND INFORMATION

The Department shall file with CBGA the applicable reports listed in the Reporting Schedule attached hereto, at the times specified therein.

VII. METHOD OF PAYMENT

Compensation and/or reimbursement for services or expenses permitted under this agreement shall be made pursuant to the policies and procedures adopted by the City Comptroller.

VII. DCD VACANT LAND MAINTENANCE AND LAND MANAGEMENT PROGRAM

The Department of City Development and each subrecipient or vendor contract entered into for the purposes of the DCD Vacant Land Maintenance and Land Management Program shall contain requirements that:

- (1) grass must be mowed when it exceeds six (6) inches in length;
- (2) If grass exceeds six (6) inches in length and is mowed, all grass clippings must be completely removed from the lot(s) and disposed of properly;
- (3) fence row clean-up must be included each time lots are mowed; and
- (4) litter must be picked up from lots prior to mowing.

IN WITNESS WHEREOF, the foregoing agreement has been executed by the parties hereto as of the date set forth above.

COMMUNITY BLOCK GRANT ADMINISTRATION
OF THE CITY OF MILWAUKEE

By: _____
Block Grant Director

Date: _____

CITY OF MILWAUKEE DEPARTMENT OF

By: _____

Title: _____

Date: _____

This document was drafted by
the Office of the City Attorney.