

**CITY OF MILWAUKEE FISCAL NOTE**

A) Date: 6/5/09

File Number: 090134  
 Orig Fiscal Note  Substitute

Subject: Classification and pay recommendations approved by the City Service Commission on May 26, 2009 and June 9, 2009

B) Submitted By (name/title/dept/ext.): Sarah Trotter, Human Resources Representative/Dept. of Employee Relations/X2398

C) Check One:  Adoption of this file authorizes expenditures  
 Adoption of this file does not authorize expenditures; further Common Council action needed. List anticipated costs in Section G below.  
 Not applicable / no fiscal impact.

D) Charge to:  Departmental Account (DA)  Contingent Fund (CF)  
 Capital Projects Fund (CPF)  Special Purpose Accounts (SPA)  
 Perm. Improvement Funds (PIF)  Grant & Aid Accounts (G & AA)  
 Other (Specify)

E) Purpose	Specify Type/Use	Account	Expenditure	Revenue	Savings
Salaries/Wages:	Classification and pay recommendations for new or changed positions in the 2009 budget in the Department of Administration and Employee Relations.  <i>(See attached spreadsheet for details)</i>		<i>(See attached spreadsheet)</i>		
Supplies:					
Materials:					
New Equip:					
Equip Repair:					
Rollups (.2045):					
<b>Totals</b>					

F) For expenditures and revenues which will occur on an **annual** basis over several years check the appropriate box below and then list each item and dollar amount **separately**.

<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	
<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	
<input type="checkbox"/> 1-3 Years	<input type="checkbox"/> 3-5 Years	

G) List any anticipated future costs this project will require for completion:

H) Computations used in arriving at fiscal estimate:  
*(See attached spreadsheet for details)*

Please list any comments on reverse side or attachment and check here  *(See attached)*

**Department of Employee Relations  
Fiscal Note Spreadsheet**

Finance & Personnel Committee Meeting of June 10, 2009  
City Service Commission Meeting of May 26, 2009

**NEW COST FOR 2009**

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
1	Administration - EBEP	New Position	NA	Contract Compliance Officer*	6	N/A	N/A	N/A Grant	Funded	Position
2	Administration - CDGA	New Position	NA	College Intern**	910	N/A	N/A	N/A Grant	Funded	Position
2								\$0	\$0	\$0

\*Assume changes are effective Pay Period 14 (June 28, 2009)

\*\*Assume changes are effective Pay Period 12 (May 31, 2009)

**PROJECTED NEW COST FOR FULL YEAR**

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
1	Administration - EBEP	New Position	NA	Contract Compliance Officer	6	N/A	N/A	N/A Grant	Funded	Position
2	Administration - CDGA	New Position	NA	College Intern	910	N/A	N/A	N/A Grant	Funded	Position
2								\$0	\$0	\$0

**Department of Employee Relations  
Fiscal Note Spreadsheet**

Finance & Personnel Committee Meeting of June 10, 2009  
City Service Commission Meeting of June 9, 2009

**NEW COST FOR 2009**

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
1	Employee Relations	Admin Services Asst	460	Benefit Services Specialist II	540	\$39,094	\$41,368	\$1,050	\$215	\$1,264
1								\$1,050	\$215	\$1,264

2006 Rates

Assume changes are effective Pay Period 15 (July 12, 2009)

**PROJECTED NEW COST FOR FULL YEAR**

No. Pos.	Dept	From	PR/SG	To	PR/SG	Present Annual	New Annual	New Cost	Rollup	Total Rollup+ Sal
1	Employee Relations	Admin Services Asst	460	Benefit Services Specialist II	540	\$39,094	\$41,368	\$2,274	\$465	\$2,739
1								\$2,274	\$465	\$2,739

Totals may not be to the exact dollar due to rounding.