



# City of Milwaukee

P.O. Box 324  
Milwaukee, WI 53201-0324

## Meeting Minutes

### HOUSING AUTHORITY EXECUTIVE SEARCH COMMITTEE

**CHARLOTTE HAYSLETT, CHAIR**

**Karen Goetzler, Vice Chair**

**Michelle Bryant, Pstr. Willie Davis, Atty. Kim Hurtado and Betty  
Newton**

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Tuesday, September 9, 2025

3:00 PM

Hillside Family Resource Center  
1452 North Seventh Street, Milwaukee

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The mission of the Housing Authority of the City of Milwaukee (HACM) is to foster strong, resilient and inclusive communities by providing a continuum of high-quality housing options that support self-sufficiency, good quality of life, and the opportunity to thrive.

#### Call to Order

*Meeting called to order at 3:05 p.m.*

#### Roll Call

**Present** 6 - Gotzler, Hurtado, Hayslett, Bryant, Newton, Davis

1. [R13630](#) Training on Wisconsin's Open Meeting Law

**Sponsors:** THE CHAIR

**Attachments:** [Wisconsin Open Meetings Law Brief](#)

*Peter Block, Assistant City Attorney, presented the attached information to the Executive Search Committee, providing information regarding Open Meetings for Committee members who might not have previously been on a governmental body.*

*Ken Barbeau, HACM's Interim Secretary-Executive Director, explained that after an initial meeting, it became clearer what the structure of the group would look like and the duties and input about the process that members might be involved with, and the strong recommendation was made by HACM's counsel that this be constituted as a formal committee with a defined resolution approved by the Board of Commissioners. Chair Hayslett noted that it is critical that the committee remain compliant and transparent – that was the promise made to residents and the organization. Vice Chair Gotzler shared her disappointment that such a structure she felt resulted in the departure of one potential member.*

2. [R13631](#) Presentation of Next Steps from Executive Search Firm The Organizational Leadership Edge (TOLE)  
Stan Quy of TOLE will present early responses to the survey. The final due date for these responses is Friday, September 19th. and Mr. Quy will provide results after that date. Potential next steps in TOLE's process

could include:

- > Discussion about town hall events, their timing, goals and audiences
- > Methods/process for developing an ideal candidate profile
- > Early discussions about marketing the position
- > Review of the job description

**Sponsors:** THE CHAIR

*Mr. Stan Quy of The Organizational Leadership Edge led a discussion amongst the Committee. Discussions revolved around initial drafts of the Job Announcement and Job Description, and around next steps and timings, including the finalization of the announcement and description, the development of the marketing and outreach efforts, plus in-person stakeholder meetings, and the continued distribution of surveys and their use in the rest of the process, such as the development of the Ideal Candidate Profile, interview questions, the ranking of initial candidates, and the selection of candidates to move forward.*

3. [R13638](#) Schedule Next Meeting of HACM's Executive Search Committee

**Sponsors:** THE CHAIR

*The Committee Members agreed on the next meeting taking place on Tuesday, September 23rd, 2025 at 3pm at the Hillside Family Resource Center.*

Chair Hayslett thanked the members for their commitment to this process, and to keeping it open, transparent and resident-focused. She affirmed her belief that this will result in the best candidates and the best outcome for the Housing Authority.

### Adjournment

*There being no further business before the Board, the Chair adjourned the meeting at 4:40 p.m. with the consent of the other Committee Members in attendance.*

*Minutes prepared by: Patricia Dee.*

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreter or auxiliary aids. For additional information or to request this service, contact the Housing Authority ADA Coordinator at 286-5824, (FAX) 286-0833, (TDD) 286-3504 or by writing to the Coordinator at PO Box 324, Milwaukee, WI 53201-0324.

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Be hereby notified that three (3) members of the Crucible, Inc. Board of Directors may be present at the meeting of the HACM Executive Search Committee, as some members serve on both boards. While quorum of the Crucible, Inc. Board may be present at the HACM meeting, they will not exercise the responsibilities, authority, or duties vested in the Crucible, Inc. Board of Directors.