

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: November 17, 2004

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE D: Fund Transfers

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>DEPT. OF CITY DEVELOPMENT</u>										
4517	Economic Development Spec.	6	10/1/04	3	2	1	1	0	Exempt	int/ext
<u>COMPTRROLLER</u>										
4518	City Payroll Assistant	460	12/18/04	1	0	1	1	0		int/ext
<u>HEALTH DEPARTMENT</u>										
4298	Human Resources Analyst-Sr.	5	8/1/04	1	0	1	0	0		ext
4539	Public Health Nurse Supervisor	7	12/22/03	4	2	1	0	1		int/ext
4540-41	Public Health Nurse (2 positions)	666	10/30/04 11/9/04	100	65	2	4	33		ext
4542-43	Accounting Assistant II	445	10/7/04	4	2	1	1	1		int/ext
4544	Office Assistant II	410	11/6/04	24	15	1	0	8		ext
<u>POLICE DEPARTMENT</u>										
4527-31	Police Aide (5 positions)	480	NA	51	66	5	0	0		ext
<u>DEPT. OF PUBLIC WORKS</u>										
<u>INFRASTRUCTURE SERVICES</u>										
4519-20	Engineering Drafting Tech. II (2 positions)	602	4/13/04 7/20/04	12	10	2	0	0		int
4521	Electrical Mechanic	978	10/10/04	56	55	1	0	0		int
4522	Carpenter Supervisor	991	10/9/04	1	0	1	0	0		int
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>DEPT. OF CITY DEVELOPMENT</u>										
4532	Lead Housing Maint. Mech.	255	8/28/04	3	2	1	0	0	HACM	int
4533-35	Building Maint. Mech. II (3 positions)	248	9/2/04 12/19/04 7/31/04	33	27	3	0	0	HACM	int/ext
4536	Custodial Wkr II/City Laborer	215	4/1/04	23	19	1	0	3	HACM	int/ext
<u>EMPLOYES' RETIREMENT SYSTEM</u>										
4524	Office Assistant III	425	11/6/04	1	0	1	0	0	Pension Trust	int/ext
4526	Office Assistant II	410	TBD	1	0	1	0	0	Pension Trust	int/ext
<u>HEALTH DEPARTMENT</u>										
4545	Radiological Technologist-Mamm.	545	10/23/04	1	0	1	0	0	WI Well Women's grant	ext
4546	Office Assistant II	410	10/30/04	24	15	1	0	0	Lead Hazard Cntrl grant	ext
<u>DEPT. OF PUBLIC WORKS</u>										
<u>SEWER MAINTENANCE FUND</u>										
4525	Office Assistant II	410	10/23/04	1	0	1	0	0	Sewer Maint. Fund	int/ext
<u>WATER WORKS</u>										
4537	Water Meter Investigator	360	12/31/04	4	3	1	0	0	Water Works	int/ext
4538	Machine Repairperson	287	2/28/04	17	3	1	1	13	Water Works	ext

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel

Meeting: November 17, 2004

Department Account Name	Amount of Transfer		Reason
	From	To	
DEPT. OF EMPLOYEE RELATIONS Claims Dental Insurance Health Maint. Org. (HMO)	\$2,224,000.00 \$340,000.00	\$2,564,000.00	Funding of \$2.2 million in the claims account was carried over for HMO funding but discussion regarding accrual in the claims postponed a transfer at the time of carryover. The Dental account has \$110,000 extra because of carryover from 2003 to 2004. The account also has about another \$110,000 because the same estimate was used for 2004 as was used in 2003. Finally, there are 300 less employees enrolled in the dental plan in 2004 then in 2003.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters

BMA 30 SCHEDULE D - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel

Meeting: November 17, 2004

Department Account Name	Amount of Transfer		Reason
	From	To	
DPW INFRASTRUCTURE SEWER MAINTENANCE Indirect Account SM495040001	\$150,000.00	\$150,000.00	The additional appropriation of \$25,000.00 and the 10% appropriation is needed to cover the cost of preliminary engineering. Also additional year end expenditures are likely to occur.