



Department of Administration
Budget and Management Division

Tom Barrett
Mayor

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Budget and Management Director

November 9, 2017

Ref: 18BF

MEMORANDUM

To: Common Council Members

From: Dennis Yaccarino, Budget and Management Director

Subject: Impacts of Eliminating Vacant Assistant Chief in the Police Department

Amendment 41A eliminates funding for the current vacant Assistant Chief position in the Police Department. The impact of the amendment would be an increase to the proposed average sworn strength of 1,855 to 1,860. Costs for maintaining the increase in average sworn strength will add an additional \$163,000 to the 2019 budget.

Each Assistant Chief is responsible for the executive oversight of one of three bureaus, Patrol, Risk Management and, Investigations and Intelligence. The Assistant Chief in each Bureau has responsibility over all administrative and operational functions of the bureau, including budget oversight, personnel management, discipline, staffing, inspections, strategic and tactical deployment planning, oversight of critical incident investigations, and technology implementations. The current vacancy is in the Risk Management Bureau. The position had been filled up until mid-2017.

The Risk Management Bureau is responsible for the critical duties of inspections, internal investigations, training, human resources, technology, facilities, jail operations, court administration, and more. This is a significant area of responsibility that needs to have dedicated high level oversight. The current vacancy has created a significant strain on the remaining two Assistant Chiefs to accomplish the work that is required to properly manage the Risk Management Bureau while also maintaining critical 24-hour oversight and managing their respective Bureaus with efficiency and effectiveness. The Chief of Police is planning to fill the vacancy in early 2018.

It should also be noted that prior to 2012, there were four Assistant Chief positions. During 2012, the department reorganized and eliminated one Assistant Chief position. In effect, this amendment would eliminate half the department's Assistant Chief Positions since 2012.

Please let us know if you any questions or would like clarification.

BJR:dmr

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