

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000018207**

**Background:**

<b>User Department:</b>	DPW-Water
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	Vendor Service Contract for Hardware and Software Maintenance of Water Meter Test Bench System
<b>Vendor Name and Location:</b>	OW Investors, LLC d/b/a MARS Company (Santa Barbara, CA)
<b>Contract Term:</b>	Five (5) years from 04/16/2021 through 04/15/2026 with annual options to extend, upon mutual consent.
<b>Requisition # and Date Received:</b>	0000018207 & 04/22/2021
<b>Original Contract Amount:</b>	\$1,128,882.00
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$1,128,882.00

**Purpose of Contract:**

This is a request to allow Department of Public Works' Water Division to dispense with the City's competitive bid process to enter into a Vendor Service Contract for Hardware and Software Maintenance of Water Meter Test Bench System for an estimated total of \$1,128,882.00 with OW Investors, LLC d/b/a MARS Company. This amount includes \$978,452.00 for the hardware and software maintenance services, \$137,060.00 (\$27,412.00 per year) for the negotiated terms pertaining to indemnification and insurance, \$7,500.00 for software reactivation fee, and \$5,870.00 for the late fee. The estimated contract term is five (5) years from 04/16/2021 through 04/15/2026.

After a competitive bidding process, OW Investors, LLC d/b/a MARS Company had been awarded the bid #16140 for Furnishing and Installation of Water Meter Test Bench System which included a three (3) year license period that had expired on 04/15/2021. This contract will renew the hardware and software maintenance and support.

**Justification for Waiver:**

OW Investors, LLC d/b/a MARS Company is the sole source provider of the hardware and software for the Water Meter Test Bench System used by the City.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director

6/24/2021

Date

**F&P Waiver Presentation Date: 07/21/2021**

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E0000018280**

**Background:**

<b>User Department:</b>	Department of Employee Relations
<b>Purchasing Agent:</b>	Marina Litvinets
<b>Contract Description:</b>	VSC for Applicant Tracking and Testing Software
<b>Vendor Name and Location:</b>	JobAps, Inc. d/b/a OnePlanetWeb (Santa Barbara, CA)
<b>Contract Term:</b>	Five (5) years from 01/01/2022 – 12/31/2026 with two (2) options to extend for five (5) year periods upon mutual agreement
<b>Requisition # and Date Received:</b>	0000018280 & 05/27/2021
<b>Original Contract Amount:</b>	\$318,000.00
<b>Expenditures to Date:</b>	\$0.00
<b>Current Contract Amount:</b>	\$318,000.00

**Purpose of Contract:**

This Contract with JobAps, Inc. d/b/a OnePlanetWeb is for Applicant Tracking and Testing Software, including the New Employee Orientation (NEO) Module. The contract term is five (5) years from the date of award with two (2) options to extend for five (5) year periods, upon mutual agreement. The estimated contract total is \$318,000.00.

**Justification for Waiver:** The DER-Staffing Division and the Fire and Police Commission use JobAps for applicant tracking/test scoring and new employee orientation. The NEO Module has been added to the existing contract B0000012029 in June 2021, while the applicant tracking and testing modules have been in use since the contract began in June of 2013. The JobAps Software uniquely offers the test scoring statistics that DER requires in order to ensure reliable and valid selection processes. No other vendor is able to provide the NEO Module that would seamlessly interact with the application module.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director  
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6/16/2021

Date

**F&P Waiver Presentation Date: 07/21/2021**

**Department of  
Administration Purchasing  
Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E0000015415**

**Background:**

<b>User Department:</b>	<u>Milwaukee Police Department (MPD)</u>
<b>Purchasing Agent:</b>	<u>Marina Litvinets</u>
<b>Contract Description:</b>	<u>Vendor Service Contract for Annual Support for Administration Investigations Management (AIM) Support</u>
<b>Vendor Name and Location:</b>	<u>On Target Performance Systems, Inc. (Tallahassee, FL)</u>
<b>Contract Term:</b>	<u>05/31/2017 through 05/30/2018</u>
<b>Requisition # and Date Received:</b>	<u>0000018287 &amp; 06/02/2021</u>
<b>Original Contract Amount:</b>	<u>\$40,500.00</u>
<b>Expenditures to Date:</b>	<u>\$54,000.00</u>
<b>Current Contract Amount:</b>	<u>\$55,500.00</u>

**History of Contract Amendments:**

<b>Date</b>	<b>Item</b>	<b>Term</b>	<b>Cost</b>
8/04/2017	Original Contract – VSC for annual support for AIM System. <b>F&amp;P approval not applicable.</b>	05/31/2017 through 05/30/2018	\$40,500.00
04/26/2018	Amendment #1 – Extended the contract for one (1) year from 06/01/2018 through 05/30/2019. <b>F&amp;P approval not applicable.</b>	06/01/2018 through 05/30/2019	n/a
6/18/2019	Amendment #2 – Extended the contract for one (1) year from 06/01/2019 through 05/30/2020. <b>F&amp;P approval not applicable.</b>	06/01/2019 through 05/30/2020	n/a
07/22/2020	Amendment #3 – Increase the estimated contract total by \$15,000.00 from \$40,500.00 to \$55,500.00, and extend the contract for one (1) year from 06/01/2020 through 05/30/2021. <b>F&amp;P waiver presented on 07/22/2020.</b>	06/01/2020 through 05/30/2021	\$15,000.00
<b>Pending</b>	<b>Amendment #4</b> – Increase the estimated contract total by \$13,500.00 from \$55,500.00 to \$69,000.00, add the option to extend the contract term annually upon mutual agreement, and immediately exercise this option by extending the contract term for one (1) year from 05/31/2021 to 05/30/2022.	05/31/2021 through 05/30/2022	\$13,500.00
<b>Total (including the pending amendment)</b>			<b>\$69,000.00</b>

**Purpose of Contract/Amendment:**

The purpose of this amendment is to add funds to the AIM Support Services to increase the estimated contract total by \$13,500.00 from \$55,500.00 to \$69,000.00, add the option to extend the contract term annually upon mutual agreement, and immediately exercise this option by extending the contract term for one (1) year from 05/31/2021 to 05/30/2022. Milwaukee Police Department's current contract E0000015415 for these services expired on 05/30/2021 and an extension is required for the continuation of services that only On Target Performance Systems, Inc. can provide. General Operating Funds will be used.

**Justification for Waiver:**

The Milwaukee Police Department utilizes the Administrative Investigations Management System (AIM) for providing agency with a dynamic tool to collect, manage, track, analyze and report on a wide range of data related to employee professionalism, performance and productivity. This data includes internal affairs, use of force, pursuits, accidents, awards, time/attendance and others. This system is proprietary to and must be purchased directly through On Target Performance Systems, Inc. Milwaukee Police Department has been using the system since 2014.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

DocuSigned by:

*Rhonda U. Kelsey*

City Purchasing Director  
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6/24/2021

Date

**F&P Waiver Presentation Date: 07/21/2021**