

FINANCE & PERSONNEL COMMITTEE
CONTINGENT FUND REQUEST INFORMATION FORM

DEPT.: DOA – Budget & Management CONTACT PERSON & PHONE NO. Thomas J. Bell ext 3496

A. REASON FOR REQUEST (Refer to File 921360 for definitions)

- CHECK ONE: EMERGENCY CIRCUMSTANCES
 OBLIGATORY CIRCUMSTANCES
 FISCAL ADVANTAGE/COMPLIANCE WITH FISCAL MANAGEMENT PRINCIPALS

B. SUPPORTING INFORMATION

1. State the action requested, including the dollar amount and specific departmental accounts(s) to which the Contingent Fund appropriation would be made.

Resolution 071557 requests \$120,000 to extend the street maintenance and repair season by four weeks. The additional appropriation should be made to the DPW-Infrastructure Services salary account () and the construction supplies accounts.

2. State the purpose of the action requested which includes the program, service or activity to be supported by the funding, as well as the objective(s) to be accomplished.

Addition funding for street maintenance is being requested for the street maintenance and repair program. The additional funding will used to repair potholes.

3. Describe the circumstances which prompt the request.

As a result of an unusually large and high number of potholes in the City's streets, DPW called back ten pothole crews four weeks earlier than planned.

4. What are the consequences of not providing the program, service, or activity which is funded by this request?

If this request is not honored the street maintenance and repair program's season will be reduced by four weeks.

5. Explain why funds authorized in the Budget are insufficient to provide for the program, service, or activity in Question.

As a result of the extremely harsh winter season of 2007 -08, the streets of the City of Milwaukee sustained an unusual high level of damage. The funds budgeted for street maintenance and repairs in the 2008 budget are insufficient to cover the additional damage.

5a. Are there any unexpended funds in the departmental control account for which this appropriation is requested, that could be used to fund this request?

No

5b. What are the consequences of using budgeted operating funds for this request?

The funding level is not sufficient.

6. State why funding was not included in the Budget.

DPW does budget funding for street maintenance and repairs. Unfortunately, a combination of the heavy snowfall totals, freeze –thaw moisture cycles, water seeping under street surfaces and a great number of salting and plowing operations caused excessive damage to the City’s streets, creating potholes that are potentially dangerous to motorists and pedestrians

7. Will the conditions prompting the request be limited to the current year, or will they continue into the following year?

The 2007 -08 winter was the 2nd snowiest of all time in Milwaukee. There is no way to predict if conditions will be the same in during the 2008-09 winter season.

8. Has your department made a similar Contingent Fund request in previous years? YES NO

*If yes, what is the most recent year the request was made?

9. Will this funding be used to implement provisions of a collective bargaining agreement? YES NO

10. Will the funding being requested provide a level of service authorized by the Budget? YES NO

*If yes, why can’t your department accomplish the authorized service level with the authorized funding level?

11. Will the requested funding provide a level of service higher than that authorized by the Budget? YES NO

*If yes, why is a higher service level necessary?

Excessive damage to the City's streets occurred as a result of the extremely harsh winter.

*What is the estimated amount of additional service units to be provided if the entire Contingent Fund request is approved?

The requested funding will support ten, two man street maintenance crews for four weeks

12. What performance measures and sub-measures are affected by this request, and what are the anticipated changes if the entire Contingent Fund request is approved?

The amount of asphalt used.

13. What reductions to performance measures are expected if the request is not approved?

None

14. Is any grant funding associated with the program service, or activity pertaining to the request? YES NO

*If yes, name the grant and current year amount.

15. Will the program, service, or activity affect any electronic data processing system? YES NO

The following questions only apply to Contingent Fund requests which transfer appropriations into capital purpose accounts:

16. Does this request transfer an appropriation into a capital purpose subaccount? YES NO

*If yes, are similar projects planned and funding available in a capital purpose (parent) account for the current year?

17. Why is the project for which Contingent Funds are requested more important than other similar projects?

Not applicable

18. Does this request fund a project outside the normal order of planned projects of a kind which are funded through a capital purpose (parent) account for the current year? YES NO

*If yes, what is the consequence of deferring the lowest priority planned project until next year?

19. Was this project included in the Department's Budget request?

YES NO

*If not, why not?

Not applicable

**If you have any questions about the completion of this form, you may call the
Fiscal Research Manager at extension 8686.**

**C. THANK YOU FOR YOUR COOPERATION. PLEASE SEND COPIES OF YOUR RESPONSE
TO:**

Staff Assistant, Finance & Personnel Committee, Room 205, City Hall (6 COPIES)
Special Assistant, Finance & Personnel Committee, Room 205, City Hall (1 COPY)
Fiscal Research Manager, LRB-Common Council, Room B-11, City Hall (2 COPIES)
Budget & Management Director, DOA, Room 307, City Hall (2 COPIES)