

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: September 19, 2007

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

| I.D. No. | Department and Position | Pay Range | Date Vacant | Number of Positions With Same Title | | | | | CSC Status and/or Funding Source | Int/Ext Fill |
|---|-------------------------------------|-----------|---|-------------------------------------|------------------------|-----------------------|------------------|------------|----------------------------------|--------------|
| | | | | Authorized | Filled excl. this pos. | Recomm. Authorization | Vac. Prev. Appr. | Other Vac. | | |
| <u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u> | | | | | | | | | | |
| <u>MUNICIPAL COURT</u> | | | | | | | | | | |
| 7591 | Administrative Specialist | 2 | NA | 2 | 1 | 1 | 0 | 0 | | Int/Ext |
| 7592 | Municipal Court Clerk II | 555 | 11/3/07 | 1 | 0 | 1 | 0 | 0 | | Int |
| 7593 | Municipal Court Clerk I | 540 | NA | 8 | 7 | 1 | 0 | 0 | | Int |
| <u>NEIGHBORHOOD SERVICES</u> | | | | | | | | | | |
| 7597 | Nuisance Control Officer II | 516 | 8/4/07 | 18 | 17 | 1 | 0 | 0 | | Ext |
| <u>POLICE DEPARTMENT</u> | | | | | | | | | | |
| 7601-05 | Detective (5 positions) | 806 | 6/3/07 6/18/07 6/17/07 6/18/07 | 249 | 5 | 5 | 0 | 0 | | Int |
| 7606-07 | Electronic Technician (2 positions) | 290 | 11/28/06 | 9 | 7 | 2 | 0 | 0 | | Int/Ext |
| 7608 | Electronic Technician Asst. | 235 | NA | 2 | 1 | 1 | 0 | 0 | | Int/Ext |
| 7609 | Computer Operator II | 505 | 6/19/07 | 9 | 7 | 1 | 0 | 1 | | Int/Ext |
| <u>DEPT. OF PUBLIC WORKS</u> | | | | | | | | | | |
| <u>INFRASTRUCTURE SERVICES</u> | | | | | | | | | | |
| 7610 | Accounting Assistant II | 445 | 7/29/07 | 1 | 0 | 1 | 0 | 0 | | Int |
| 7635 | Special Laborer, ES | 245 | 8/22/07 | 9 | 8 | 1 | 2 | 0 | | Int |
| <u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u> | | | | | | | | | | |
| <u>DEPT. OF ADMINISTRATION</u> | | | | | | | | | | |
| <u>COMMUNITY BLOCK GRANT ADMIN.</u> | | | | | | | | | | |
| 7613 | Grant Monitor | 6 | 8/24/07 | 7 | 5 | 1 | 1 | 0 | CDBG (Exempt) | Int/Ext |
| 7614 | Administrative Assistant I | 435 | 2/24/07 | 1 | 0 | 1 | 0 | 0 | CDBG | Int/Ext |
| <u>DEPT. OF CITY DEVELOPMENT</u> | | | | | | | | | | |
| 7615 | Program Assistant I | 460 | 2/25/07 | 1 | 0 | 1 | 0 | 0 | CDBG | Int/Ext |
| <u>EMPLOYES RETIREMENT SYSTEM</u> | | | | | | | | | | |
| 7616 | Records Tech. II | 410 | 8/4/07 | 1 | 0 | 1 | 0 | 0 | Pension Trust | Int/Ext |
| <u>HEALTH DEPARTMENT</u> | | | | | | | | | | |
| 7636 | Public Health Nurse | 666 | TBD | 87 | 60 | 1 | 0 | 26 | MCHVP | Int/Ext |
| <u>NEIGHBORHOOD SERVICES</u> | | | | | | | | | | |
| 7617 | Administrative Specialist-Sr. | 4 | 9/8/07 | 2 | 0 | 1 | 0 | 1 | Neigh. Impr. Prog. | Int |
| <u>DEPT. OF PUBLIC WORKS</u> | | | | | | | | | | |
| <u>PARKING FUND</u> | | | | | | | | | | |
| 7618 | Parking Enforcement Supv. | 4 | 7/12/07 | 5 | 4 | 1 | 0 | 0 | Parking Fund | Ext |

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|----------|--|-----------|--|-------------------------------------|------------------------|-----------------------|------------------|------------|----------------------------------|--------------|
| | | | | Authorized | Filled excl. this pos. | Recomm. Authorization | Vac. Prev. Appr. | Other Vac. | | |
| 7619 | <u>SEWER MAINTENANCE FUND</u> Office Assistant II | 410 | 6/17/07 | 1 | 0 | 1 | 0 | 0 | Sewer Maint. Fund | Ext |
| 7620-26 | Sewer Laborer II (7 positions) | 238 | 4/3/07 3/13/06 11/14/06 7/17/07 | 28 | 16 | 7 | 0 | 5 | | |
| 7627 | <u>WATER WORKS</u> Water Quality Analyst | 7 | 12/31/06 | 1 | 0 | 1 | 0 | 0 | Water Works | Int/Ext |
| 7628 | Civil Engineer III | 628 | 8/8/06 | 3 | 2 | 1 | 0 | 0 | Water Works | Int |
| 7629 | Electrical Mechanic | 978 | 8/11/07 | 6 | 5 | 1 | 0 | 0 | Water Works | Int/Ext |
| 7630 | Water Distribution Repair Worker I | 235 | 8/4/07 | 23 | 22 | 1 | 0 | 0 | Water Works | Int |
| 7631-32 | Machine Repairperson (2 positions) | 287 | 6/1/07 | 18 | 16 | 2 | 0 | 0 | Water Works | Int/Ext |
| 7633 | Office Assistant III | 425 | 4/8/07 | 5 | 4 | 1 | 0 | 0 | Water Works | Int/Ext |